

Village of Mapleton

Streets and Alleys Committee Meeting Minutes

Mapleton Village Hall, 8524 Main St.

25 May 2017 at 4:00 PM

- I. **Call to Order** – by Liz Rench at 4:00pm

- II. **Roll Call** -- Liz Rench, and Brad Rusterholz- present. Also present was Carolyn Kelly – clerk. Alice Dailey joined the meeting at 4:03.

- III. **Discussion – 2017/18 Budget** -- Liz Rench has negotiated a fair price for 60' of 48" plastic culvert for \$1600. These materials will be used for culvert replacement on West First Street on the west side of the Spring Street intersection. High estimate with labor and rock for this job is \$6000. Routine patch material and CM06 should be available in materials bins - \$2000 estimated for this purchase. Bids will be obtained for village hall maintenance including painting, sealing cracks in the block, and repair of the front window frame. She has budgeted has \$5000 for the hall work. Maintenance should be done on the east end of West First Street toward Powell Road to clear ditches and remove concrete. Cost is unknown. Tree on Vickie Lynn will also need to be taken down, but village employees should be able to do this work. Tree removal was a budgeted item on 2016-2017 budget. Two more signs are needed for the park on West First Street. Tow away signs (provided at no cost) will be posted on streets.

There is a washout at the very end of Monks Lane, but this is not in the village limits. Finance Chair Dailey stressed that all street projects that are currently in progress need to be finished before any new projects are started. Streets Chair Rench said that priorities are to finish West First Street and to remove the tree on Vickie Lynn. Dailey said that finance has not been able to gather total costs for individual projects since incoming bills were not noted with details for the expenses. All new bills should be signed by the committee chair and marked with what the expense was for. Trustee Rusterholz suggested using assigned PO's for every department. Rench was concerned about PO's if a job ran short of materials and more was needed to finish a job. Also having to wait on PO approval adds additional days for remitting payment. Rusterholz says that using PO's should aid finance in determining what total project costs are. Rench said that Water also uses some of the bulk material that was purchased and paid for. Purchase of a Polaris Ranger utility vehicle for Streets is also in her budget. Her submitted budget is \$40,000 for Streets and Alleys 2017-2018 fiscal year. Dailey said that no work or materials for the water department should be an expense borne by Streets and Alleys.

Rench said the front doors need some maintenance. The door does not stay shut. No estimates for that work. Rusterholz and Dailey said that timesheets should also note what project the labor time is for. Purchase Order discussion is to be added to the next board meeting agenda.

Dailey mentioned that there are holes on West First Street where a culvert was replaced and blacktop should be placed on Astle Lane. The expense for labor, equipment, and materials will be sizeable.

There is still no date from Peoria County Highway for work on Main Street. Streets and Alleys needs to try to have the railroad fix the crossing at the same time. Trustee Dailey asked if a consideration should be given to a specific detour route. Visibility is poor at Mapleton Road. Street Ordinances will need to be redone; this will be an expense as well.

IV. Adjourn Meeting – Motion to adjourn by Alice Dailey; seconded by Rusterholz. Meeting adjourned 5:02pm.

Prepared by Carolyn Kelly, Village Clerk
Accepted June 13, 2017