

Village of Mapleton

BOARD MEETING MINUTES

Mapleton Village Hall, 8524 Main St.

10 January 2017 at 6:30 p.m.

Meeting to be recorded

I. Call to Order -- at 6:31pm by Mayor Aaron Stone

II. Pledge of Allegiance

III. Roll Call – Trustees Sherry Boswell, Mark Brining, Justin Egan, Patti Monks, and Liz Rench – present. Treasurer Rhonda Hodges, Mayor Aaron Stone, Attorney William Connor, and Clerk Carolyn Kelly also present. Trustee Alice Dailey was absent.

IV. Addressing the Board

A. Stan Bersin – Water Report - Mr. Bersin handed out analyses of current and year to date water loss and metered gallons on the T-L meter as compared to the meter on the distribution side. Still showing < 10% unaccounted for gallons for Q4 2016. Both meters each have a 1.5% allowed variance. A greater difference has been registered since June 2016. Suggested courses of action are to get meters tested and look for leaks.

V. Consent Agenda

All items listed under Consent Agenda are considered routine by the Village Board and will be enacted by one motion with no separate discussion of the items. If discussion of an item is desired, that item will be removed from the consent agenda to be considered separately.

A. Minutes from Special Board Meeting December 13, 2016

B. Minutes from Board Meeting December 13, 2016

C. Treasurer’s Report

D. Correspondence and Bills -- Rench motioned to accept all items; seconded by Boswell. Unanimous approval; Boswell, Brining, Egan, Monks, Rench all vote “Yes”. Motion carried.

VI. Old Business

A. Vacating Road (Attorney) – There was a dedication of frontage road to Hollis Twp. In 1961. This was not the proper party to accept the road since the village was incorporated in 1959. Attorneys are still in discussion and the matter is not resolved.

B. Adjustment to Meter Read Rate of Pay for Quarterly Meter Checks – Monthly meter reading rate is \$50 effective March 1. Quarterly physical meter checks will be at the same rate. Trustee Rench motioned to set monthly read rate at \$50 (starting March 1) with same rate to apply to months where manual readings are done. Seconded by Boswell. Voting “Yes” were Boswell, Brining, Egan, Rench. Monks abstained.

Motion carried.

- C. Insurance for Residential Municipal Water Customers – Brining proposed that the Village can add insurances to cover repairs in customer’s service line and another that will cover the cost of water leaks that lead to a high water bill. This insurance can be added to current bills with an opt-out for customers that don’t want the additional cost. A trustee and the treasurer voiced that not being given a choice before insurance begins is problematic. The insurance will no longer be considered.
- D. Truck Purchase (Mark) – Hollis Park has not yet purchased their replacement truck.
- E. Annexation Agreement for 9125 Wheeler Road – Attorney Connor said that some concerns were brought up during the December public hearing for annexation and voting was deferred. Property owner will be in contact with the Village.

VII. Committee Reports

- A. Streets and Alleys – Liz Rench -- Peoria County has scheduled replacement for a culvert at Main and Walnut this year. The Highway Department provided a map for alternate routes for traffic. First Street will need to have more work done before the traffic increases.
- B. Health and Water – Mark Brining – Mark anticipates water billing to be more accurate with the new meters. The treasurer will present total project expenditures at the February board meeting. Brining said that a pay agreement has been set up with a resident that had a very high water bill. Customer is to pay regular monthly bill + \$100 until balance is paid off.
- C. Zoning – Justin Egan – US BAS Survey to ensure that the village boundaries are correct before the 2020 census. A vacant lot property owner contacted the village about a zoning change for a business. Zoning will contact the owner about what is proposed. Boswell inquired about agricultural zoning on a property that is located within the village. Monks said that the structure at 8707 West First Street has fallen into extreme disrepair. Zoning to follow up on addressing the safety and health issue. Ordinance violation tickets issued in 2016 remain unpaid; village to take next action on it.
- D. Finance – Patti Monks – No Report
- E. Liquor – Aaron Stone – Mapleton Mini-Mart seeking an additional liquor license. The owner will address the board at the February meeting

VIII. Mayor’s Report – No Report

IX. New Business

- A. Mapleton Engineer Service Agreement – G & B 17500 – Stan Bersin presented the 2017 Greene and Bradford Engineering Service Agreement. This covers smaller, on- call situations. Mainly contact will be from the water chair. His attendance at

the meetings has not been a paid expense. He can help with future MFT projects. Greene and Bradford has a structural engineer on staff. Boswell motioned to accept the 2017 Greene and Bradford Service Agreement. Monks seconded. Voting "Yes" were Boswell, Brining, Egan, Monks and Rench. Motion carried.

- B. Ordinance 2017-0110-01 -- Travel Expense Reimbursement -- Bill Connor – Approval of this ordinance is state mandated. Board to set travel expense limits. Attorney shared sample of State of Illinois expense limits. Mayor Stone suggested downstate overnight lodging limits at \$135; Chicago \$160-\$190. Rench motioned to approve the ordinance with amendments. Seconded by Egan. Board approval will be needed for expenses going over the set limits. "Yes" votes from Boswell, Brining, Egan, Monks, and Rench. Motion carried.
 - C. Peoria Enterprise Zone Amendment #3 – Ordinance 2017-0110-02 – Mark Rothert, Assistant Peoria County Administrator spoke at the beginning of the meeting. Enterprise Zone Amendment 3 includes parcels in the City of Peoria and Peoria Heights. All parties to the agreement must approve amendments. Motion to accept Ordinance 2017-0110-02 from Rench; seconded by Boswell. Yes votes from Boswell, Brining, Egan, Monks, and Rench. Motion carried. The accompanying Intergovernmental Agreement was authorized in the Ordinance, also signed by Mayor Stone.
 - D. Renewal of Village website address with Weebly – Finance – Village Clerk said that the domain registration is expiring. Yearly fee \$39.95. There is a discount for 5-yr. renewal. Rate is \$29.95. Amount due would be \$149.75. Treasurer Hodges said that Illinois Attorney General requires that once a website is established it must always remain. Trustee Egan motioned to renew for 5 years at \$29.95 per year; seconded by Brining. "Yes" votes from Boswell, Brining, Egan, Monks, and Rench. Motion carried.
 - E. Petty Cash Limits – Mark – Brining suggested that fund be increased to \$100. Water customers frequently need to break \$20 bills for their water payments. Small incidentals are also reimbursed from this fund so available monies can quickly deplete. Monks motioned to increase the fund to \$100 from \$75 effective immediately. Brining seconded. "Yes" votes from Brining, Boswell, Egan, Monks, and Rench. Motion carried.
 - F. Clerk Hours – Patti – Trustee Monks suggested hours to change from current (Tuesday and Thursday 8-4:30 and Friday 1-5) to Tuesday-8 hours, Wednesday-4hours, Thursday-4hours, Friday-4hours. She stated that this would increase availability. Trustee Brining said that full days provide time to complete more intensive work. Boswell said that working hours were discussed earlier. There have been no complaints. Board members would like the agenda to be available to them earlier and the minutes as well.
- X. **Additional Business (if any)** – Trustee Rench said that accountant Eric Jones is retiring. He has recommended another firm. Discussion with Steven Greim and Company is to be set up for the next monthly board meeting.

- XI. Announcements** – Village Clerk Carolyn Kelly said that she will be deleting meeting audio 30 days after meeting minutes are approved. Board members and the attorney suggested that this should be done with the trustees' agreement and to provide a record. This can be included in the agendas under consent agreement.
- XII. Adjourn Open Session** – Motion to adjourn by Rench, seconded by Boswell. Meeting is Adjourned at 8:02pm.

Prepared by Carolyn Kelly, Village Clerk
Accepted February 14, 2017