

Village of Mapleton
REGULAR BOARD MEETING Minutes (draft)

9 May 2018 at 6:30 p.m.

Meeting to be recorded

PLEASE SILENCE YOUR CELL PHONES!

1) Roll Call

2) Pledge of Allegiance

3) Call to Order at 6:30 pm

4) Public Comments

Please review the meeting agenda and make sure comments are relative to items included on the agenda. Please keep comments to three minutes.

Carolyn Austin of The Corner Farm – Is interested in a possible annexation into the village. The property is owned by AHS. She would like to annex in if she becomes contiguous to the village and would like to have a twenty-year agreement. The village attorney explained that there would have to be a public hearing at the next meeting if there is no objection from the board. This means we would need to advertise before the next meeting. Liz Rench asked Carolyn what we could offer that she would want to annex into the building and she replied that it would subject her to zoning regulations of the village instead of the county of Peoria. They have a wedding venue and want a pre-annexation so the zoning laws won't be so restrictive with the zoning and liquor license. The Village allows that use of the property but the county doesn't.

5) Approval of Agenda - No objections to Agenda

a) **Mayor's nominations for vacant trustee positions**

Mark Foust – Mark has lived in the village for four (4) years. He is an underground utility locator for USIC. He stated he would like to be more active in the community and help out. Mike asked him how he heard about the openings for trustee. He said he asked Carl about it and was told there was an opening. Liz asked him about his working and on-call hours and what happens if he is called out. He explained that he is on call 2x a month in the evenings and that he has two hours to respond so it shouldn't interfere with his being a trustee.

Harvey Stidham made a motion to accept Mark Foust as a trustee and was seconded by Mike Beecham. Votes: Yes: Mark Brining, Harvey Stidham. No – Mike Beecham and Liz Rench. Mayor Bishop broke the tie with a yes vote. Motion carried.

Mayor appointed Mark Foust to the board of trustees and the clerk administered the Oath of Office. Mark took his place at the table.

Liz suggested Rodney Smith as trustee. Mayor had spoken to Rodney at the previous board meeting about becoming a trustee. Liz asked him if he had been approached other than the board meeting and he responded, No.

Harvey motioned that we accept Rodney Smith as a trustee and was seconded by ?

Votes: Yes – Mike Beecham, Mark Brining, Mark Foust, Liz Rench and Harvey Stidham.
No – 0. Motion carried.

Mayor appointed Rodney Smith as a trustee and the oath of office was administered by the Clerk.

6) Addressing the Board

a) Stan Bersin - No report

Mike Beecham asked Stan about mapping the village. Mark Brining explained that there is a service that will do the mapping and he recommended it several years ago but there was no interest at that time.

Oscar Meyer – Is seeking a variance and was given information by the attorney previous to the meeting so will present his information at the next board meeting.

7) Consent Agenda

All items listed under the Consent Agenda are considered routine by the Village Board and will be enacted by one motion with no separate discussion of the items. If discussion of an item is desired, that item will be removed from the consent agenda to be considered separately.

a) Minutes from April 11, 2018 Board Meeting

b) Per State guidelines (hold for 30 days after Minutes are approved and then delete) delete Audio Recordings for Board Meetings, Special Meetings and Committee Meetings through February 2018

c) Bills & Correspondence (Received April 09 – May 8)

d) Treasurer's Report

Liz Rench made a motion to accept the consent agenda and was seconded by Mike Beecham. Votes: Yes – Mike Beecham, Mark Brining, Mark Foust, Liz Rench, Rodney Smith and Harvey Stidham. No – 0. Motion carried.

8) Old Business

- a) Ordinance 2018-05-09- Agricultural building permit fees (currently are none)
Village attorney, Rob McCoy explained that the ordinance will make the fee for agricultural buildings half the cost of a residential building.

Liz Rench made a motion to accept Ordinance 2018-05-09 Agricultural Building Permit and was seconded by Mark Brining. Votes: Yes – Mike Beecham, Mark Brining, Mark Foust, Liz Rench, Rodney Smith and Harvey Stidham. No – 0. Motion carried.

- b) Ordinance regarding golf carts and non-highway vehicles on city streets
Mark Brining wants to table until next month to see if he can speak with his contact on the Peoria County Highway Board. Mike Beecham wants to just forget it since the county has stated they will not approve golf carts on county maintained highways. Ordinance is dead unless further information becomes available.
- c) Enforcing ordinance violations such as dogs running loose
Animals picked up by Peoria County Animal Control and owned by Village Residents will receive a fine by the village if they are only charged for reclaiming their animals by the County. This was informational only.
- d) Ordinance Violations complaint update
- i) Mike Beecham presented an Ordinance Violation policy that he would like to see voted on. This policy would make sure all violations were reviewed by a committee so no favoritism could be involved.

Liz asked if the zoning committee would review them. Mike stated that residents can approach anyone on the board but should be referred to the process of contact Village Clerk so we have documentation.

Mike explained that the Zoning Committee will review complaints and bring to the board for a final decision or consult with village attorney if necessary. He explained that this is necessary so the village doesn't incur unnecessary expenses in preceding with legal representation unless the board finds it necessary. The Village attorney express that it is a fine process, but the mayor does have some executive powers and this policy seems to undermine that. Some violations just need to be investigated, cleaned up with no fee involved. If not resolved, then we can issue a fine and go on from that point. This is a good cost-saving measure. Mayor Bishop stated that it felt like the board was trying to take away the power of the mayor. Village attorney stated that the process has merit but works best in nuisance situations, but where other behaviors, such as disorderly conduct, etc. might be through another process. Mike stated that the main reason for the policy is that he

doesn't want someone running around and 'hammering' on people instead of filing complaints. Mark Brining brought up the issue with streets and alleys complaints not being referred to the committee chair. Mike stated that this policy is a suggestion only. Mayor stated that the committee needs to have more meetings. They should be discussing problems, and then bringing them before the board for approval or disapproval. Mike said he agreed. Liz also agreed that all the committees need to meet. Mike asked for a vote on the process. The village attorney made sure that everyone understood this is not a formal ordinance, it is just a policy. It is advisory only so there is no defense.

Liz Rensch made a motion that we accept the Policy for Handling Ordinance Violation Complaint Policy and was seconded by Mark Brining. Votes: Yes – Mike Beecham, Mark Brining, Mark Foust, Liz Rensch, Rodney Smith, and Harvey Stidham. No – 0. Motion carried.

9) Committee Reports (No motions can be made during reports)

a) Finance Committee – Mike Beecham

Mike said he didn't have a lot to say. He did say he would like to bring an option that has been discussed looking towards a loan from water to general so we can take care of the road issues. We need to check the legality on the money transfer. Since W. First Street has been neglected for years we need to take care of the whole road. Liz recommended going from the bottom of the hill to Astle Lane, not to route 24 in the estimate. because it is state right of way after that. That will make a difference in the cost. If we do the loan process we can use MFT to fix the other road issues.

b) Health and Water – Harvey Stidham

Harvey stated that he had completed a few projects we had money for. The hydrant was put in at the water tower, which is saving us a lot of wasted water when flushing. The project on Astle Lane was for the five (5) houses that were on an old 2" line and putting them into the 4" line. The original bid was based on drawings that turned out to be totally inaccurate as there were two shutoffs instead of one and there was a loop that wasn't on the drawings at all. The bid of \$12,500 turned out to be \$9200 over budget.

He also said that some rock has been put down at water tower so we can drive in without going through mud and he is still in the process of moving the rest of the rock and materials up to the water tower.

Mark – we're losing Mapleton Inn as it will be torn down. Disconnecting water from it means no more income from them. The Operating Engineers have purchased it and will farm it for 2-3 years and then build on the property.

Alice Dailey expressed concern that her water bill on Wheeler Road was very high three months ago and she still hasn't heard anything about why that was. She stated that she

had called the office and written it on her water bill payment but nothing had been done. Clerk stated she had the water operator check it out and he found nothing wrong. Alice said that it is the same every month but for some reason it was up. Was this caused by the new equipment? Mark Stidham said he will pull a 30-day report to see if there is anything unusual going on. Harvey Stidham promised it would be looked into. Mark Brining said that the Mapleton Inn was losing 30 – 40 gallons a month and it turned out to be a running toilet. Alice said she doesn't have a toilet operating at that location and uses a bucket when necessary so that isn't the issue. Harvey will look into it and give a report to Alice on his findings.

c) Liquor – Carl Bishop – Nothing new

d) Streets and Alleys – Mark Brining

Mark stated that he had filled deeper holes in the streets. (The Oil leak in the truck is being repaired)

He said there is a resident on Astle Lane at the end who has been complaining about drainage. Mark spoke with the State and they told him they won't do anything but a light clean-up. The culvert under the highway is not a culvert for drainage from the street and the gap has nothing to do with anything. It is a discharge, not an intake.

The ditch and field next to Butler Haynes park is holding water. Mark said he had the clerk contact the county highway department to file a complaint and they have filed a work order to see if they can get that ditch to drain. He also said he had purchased something to put in the standing water to kill the mosquitos and larvae. He had contacted Mosquito Authority and didn't get a call soon enough so ordered a product on-line. The water operator said that the vault at the water meter for the park is not holding water so the water isn't draining into that meter. He also said that he gave the clerk some tablets that the county gave him previously to use and clerk will make sure Mark has them. Alice Dailey stated that the county gives out free product to be used in standing water but no one on the board had any information about that so it will need to be researched.

Mark also stated that he had hired Jeff Worms to clean-up behind village hall so we'll be able to mow behind the hall.

Mayor brought up that we should bring in a third dumpster for the year and it would be in the \$500 range. Mark suggested Fourth of July weekend and Liz suggested not doing it over a holiday weekend. Mark stated he would have them bring the dumpster July 6, 7 & 8, after 4th of July weekend to try and see how it works out.

Mark asked that the board consider letting him purchase a gas leaf blower to facilitate cleaning out the holes in the roads for patching. He will look at prices and put it on the agenda for next month. He has also hired Will Monks to assist with road repair work.

Mark relayed that an employee lost keys to village hall, which is a high security key. He asked the board whether he should issue a key only when he needs to work or give him

a new key? Mike Beecham said he should be given another key and the board agreed with that. Mark did say the employee had agreed to pay for the lost key.

Fritz said that only half of the property around village hall was mowed. Mark said he will get with the mower. He explained that the mower underbid for village mowing and wants to change his bid. We had previously paid \$40 per mowing but he is requesting \$60. The board agreed that if he doesn't agree than we'll get someone else to do it.

e) **Zoning and Code Enforcement –**

Mike Beecham said there wasn't a whole lot to report. He stated there are a few ordinances that might want to update. Mark Brining asked if we are sending letters out for grass being too long? There are some places that are eyesores because the grass is so high. After a discussion it was agreed to give people this month to get their yards in shape and then take a look again.

10) Mayor's Report

The mayor stated he is still working on getting more people to join the village. Liz asked how do we get people to come into the village? What do we have to offer? Do we solicit annexations or let them come to us? The Village attorney said there is no proper procedure. Anyone who wants to annex into the village has to go through a hearing and the board has to vote on it. It was pointed out that there are three (3) houses on J.T Court that are not in the Village. Stan Bersin explained that there is a sliver of ground that is not completely surrounded that makes part of JT Court outside of corporate limits. The question was asked if they had been approached about wanting to annex. The Mayor suggested forming a growth committee to go see people to see if we can get those three houses to annex in.

11) New Business

a) **Sam's Club (Clerk)**

The Clerk passed out a comparison that showed Sam's Club is the most reasonable place to find copy paper as well as other products for the hall. The treasurer stated we should check into the prices for paper from Costco and the clerk stated that she doesn't have a membership to Costco so does not go there. The treasurer will check on prices at Costco and report back at the next meeting. Tabled until June Board Meeting.

b) **Water for non-resident, not in village.** The Clerk had informed the person that we cannot provide water unless they annex into the village. They can't be forced to annex, but we cannot give water unless they do. Clerk will contact the person and inform them.

c) **Demolition Permit – Permanent structures**

There was a discussion about \$10 being too low as a permit fee. Liz Rench though raising the cost would deter people from trying to keep things cleaned up and Mark Foust agreed. Mike Beecham disagreed. It was agreed that we should modify the permit fee to \$25 and put on the June agenda.

- d) Contract for Audit Services from Greim & Company, P.C.
The treasurer explained that not all audit firms charge by the hour. Many will make a firm price. The Treasurer suggested Wolf. It was agreed to table and investigate other firms.
- e) Assignment of new trustee(s) to committees:

The Mayor appointed Mark Foust as Chair of Zoning and second on Streets & Alleys. He appointed Rodney Smith as Associate in Streets & Alleys, Finance and Liquor.

Rob will look into the committee appointments are made. If it requires a vote we will vote on next time. If not, the mayor can just appoint as he wants. Liz said she is here for one year and then she will run again and so will several others so Carl will not have his say on the board.

The following appointments were made and will stand unless new information comes up:

- (1) Mark Foust, Chair of Zoning and Second on Streets & Alleys
- (2) Rodney Smith, Associate Streets & Alleys and Finance and Associate of Liquor

There was discussion about new trustees needing to be on the board for one year before being appointed as chairs of a committee according to by-laws. It was pointed out that that would be nearly impossible, with elections and new members constantly being added. Resident asked why Liz Rench was not appointed as a chair since she has been on the board longer than anyone. Clerk will attempt to find 'by-laws' and attorney will research as well. Assignments were made the Mayor and may be discussed at the next board meeting, depending on results of search.

Announcements

No announcements

f) Additional Business if any

Alice Dailey asked why approval of the budget was not on the agenda as it needed to be voted on a second time. The treasurer explained that she had not expected the budget to be passed at the last meeting and was not prepared. She was not aware that it had to be voted on a second time and neither did anyone else on the board. The village attorney stated that the July appropriations budget has to be published but was unaware of a requirement to post the annual budget.

12) Adjourn Open Session

Mike Beecham made a motion and was seconded by Mark Brining to adjourn. Voice vote was unanimous and meeting was adjourned at 8:25 pm.

Meeting was recorded. Minutes were transcribed by clerk, Patricia S. Briggs

DRAFT

DRAFT