

Village of Mapleton
REGULAR BOARD MEETING MINUTES (Approved)

Mapleton Village Hall, 8524 Main St
14 February 2018 at 6:30 p.m.

Meeting to be recorded

Residents who wish to speak should raise their hands to be recognized. All comments should be pertinent to the current discussion and shall be limited to three (3) minutes. PLEASE SILENCE YOUR CELL PHONES!

1) Roll Call

- a. Attending: Carl A. Bishop, Mayor; Trustees-Mike Beecham, Mark Brining, Alice Dailey, Liz Rench and Bradley Rusterholz. Absent – Harvey Stidham, trustee.
Also in attendance: Patricia Briggs, Village Clerk, Kelley Brandenburg, Treasurer.

2) Quorum

- a. A quorum is present.

3) Pledge of Allegiance

4) Call to Order

- a. Mayor Carl A. Bishop called the meeting to order at 6:30 p.m.

5) Approval of Agenda

- a. Mark Brining made a motion to approve the Agenda and was seconded by Brad Rusterholz. Votes: Yes – Mike Beecham, Mark Brining, Alice Dailey, Liz Rench and Brad Rusterholz. No – 0. Harvey Stidham was absent.

6) Addressing the Board

- a. Sally Hanley, Peoria Urban Enterprise Development Zone
 - i. Ms. Hanley explained that there is an addition and a deletion to the Urban Enterprise Zone but it doesn't affect our area. The benefits of the zone are: 1) Sales tax for adding on to a building, improvements, parking lots, concrete, building materials, plumbing supplies will be waived; 2) building permit fees will be waived for that period. 3) Improvements will not be seen by the assessor for up to five years.

Every governmental unit has to agree and pass the agreement and then it goes to the state.

- b. Stan Bersin
 - i. Stan stated he had noticed our commercial customer reading was twice as much as normal and said the Village might want to check it out.
- c. Miller Hall & Triggs – Joshua Herman and Rob McCoy
 - i. Both attorneys spoke briefly about what the firm could offer the village and indicated a willingness and desire to work with us.
- d. Heyl Royster- Andy Keyt
 - i. Andy explained that his firm has fifteen attorneys that represent different municipalities throughout the area. He also explained that they could be somewhat flexible with their arrangements but preferred having one or two points of contact which would usually be the Mayor or Clerk.

The Mayor thanked the attorneys for coming and told them we would be having a special board meeting to make a decision.

7) Consent Agenda

- a. **All items listed under Consent Agenda are considered routine by the Village Board and will be enacted by one motion with no separate discussion of the items. If discussion of an item is desired, that item will be removed from the consent agenda to be considered separately.**
- b. Minutes from January 10, 2018 Board Meeting
- c. Minutes from January 31, 2018 Finance Committee Meeting
- d. Minutes from January 31, 2018 Health & Water Committee Meeting
- e. **Minutes from Special Board Meeting February 9, 2018 (Correct spelling of Redlingshafer. Remove duplicate mention of Liz.**
- f. **December 12-January 13, 2018 Bills & Correspondence (Received 12/12/2017-January 8, 2018 Change MFT credit to \$610.81.**
- g. Treasurer's Report

Alice Dailey motioned that b., c., d. and g. be approved, but e and f should be considered separately due to needed corrections. Liz Rench seconded the motion. Votes: Yes – Mike Beecham, Mark Brining, Alice Dailey, Liz Rench and Brad Rusterholz. No – 0. Harvey Stidham was absent.

Alice Dailey motioned that e. and f. be approved with corrections and was seconded by Mark Brining. Votes: Yes – Mike Beecham, Mark Brining, Alice Dailey, Liz Rench and Brad Rusterholz. No – 0. Harvey Stidham was absent. MOTION PASSED.

8) Old Business

a. Moppett Park – Decision

Alice Dailey made a motion that the Village decline the offer to take over Moppett Park from the park district and was seconded by Mark Brining. Votes: Yes – Mike Beecham, Mark Brining, Alice Dailey, Liz Rench and Brad Rusterholz. No – 0. Harvey Stidham was absent. MOTION PASSED.

b. Results of eBilling and ePayment Water Survey (Mike Beecham)

- i. Mike Beecham reported that 33 residents would like to have the opportunity to receive their water bills through email. The cost of implementing the eBilling portion only would be \$500. To implement ePayments would be an additional \$1,000. Liz Rench asked about the people who decide not to do it after they said they would and how would that effect the payback for the investment. The Treasurer presented a document showing that with the expected participation, it would pay for itself in approximately a year and a half. Liz asked what the water budget is now. The Treasurer stated there is enough to cover the cost. Liz Rench also asked about using that money when other things could come up that we would need the money for and Mike Beecham explained that was on a different budget.

Mark Brining made a motion to start eBilling and ePayment process but the Board discussed starting only with eBilling and see how it goes for sixty days before implementing ePayment program. Mark Brining made a motion to implement eBilling for water bills and was seconded by Brad Rusterholz. Votes: Yes – Mike Beecham, Mark Brining, Alice Dailey and Brad Rusterholz. No – Liz Rench. Harvey Stidham was absent. MOTION PASSED

c. Truck has been sold through silent auction

Clerk explained that the buyer had some unexpected health issues come up over the weekend and wasn't sure if he wanted to go through with the sale. She had related that under the circumstances she was sure the Board would approve giving him additional time to make that decision.

Mark Brining made a motion to give the buyer seven days to make a decision and was seconded by Brad Rusterholz. Votes: Yes – Mike Beecham,

Mark Brining, Alice Dailey, Liz Rench and Brad Rusterholz. No – 0. Harvey Stidham was absent. MOTION PASSED

d. Ordinances

Alice Dailey made a motion that we table the ordinance discussion until we have appointed a new attorney and was seconded by Mark Brining. Votes: Yes – Mike Beecham, Mark Brining, Alice Dailey, Liz Rench and Brad Rusterholz. No – 0. Harvey Stidham was absent. MOTION PASSED

9) Committee Reports (No motions can be made during reports)

a. Finance Committee – Mike Beecham

- i. Mike Beecham stated he didn't have anything new to report. He asked that the Committee Chairs let him know of any projects needed for the next budget.

b. Health and Water – Harvey Stidham

- i. Mark Brining said there was nothing new to discuss.

c. Liquor – Carl Bishop

- i. Mayor Bishop said there was nothing to report.

d. Streets and Alleys – Mark Brining

- i. Mark Brining would like to consider using some of the MFT funds to have trees cleared off West First Street so it will thaw out in the winter. Liz Rench asked if they would be trimmed or cut. Mark said cut. The cost would be approximately \$25,000 to clear the trees from the Village easement on the south side of the road. He explained that if they are trimmed we'll have the same issue again in a year or so. If we cut them back completely, the road will stay clear for a much longer time. Liz Rench asked if that will hurt the environment? Mark explained that there are three sections that go into the farm land that can't be cleared and that he was talking about just taking the easement, which is 12' of trees. There was discussion about leaving saplings of 2 to 3 inches in diameter instead of clearing them completely. The Clerk pointed out that Illinois Mine Subsidence refused to help with the repair of the road.

Alice said there is an Engineering report from 2-3 years ago that should be good without having to have a new one done.

e. Zoning and Code Enforcement – Brad Rusterholz

- i. Brad Rusterholz stated that we still don't have ordinances, but has been working with the Clerk to get some issues straightened out, such as dogs running loose. The trustees told Brad to just call the county to have the dogs picked up. Brad explained that they had sent a warning letter to the resident explaining exactly that. Liz Rench pointed out that there are also many cats running loose. The Mayor again told the trustees to have residents call Peoria County to have live traps set for the cats.

10) Mayor's Report

Mayor Bishop thanked the attorneys for coming.

11) New Business

- a. **Ordinance 2018-02-14(1)** Peoria Urban Enterprise Zone Amendment #5

- i. Ms. Hanley was asked if there was any charge to the Village for being part of the Enterprise Zone and she said No.

Mark Brining made a motion to accept Ordinance 2018-02-14(1) which was seconded by Mike Beecham. Votes: Yes – Mike Beecham, Mark Brining, Alice Dailey, Liz Rench and Brad Rusterholz. No – 0. Harvey Stidham was absent.

- b. Intergovernmental **Agreement – Peoria Urban Enterprise Zone (Part of item a.)** No separate action needed.

- c. **Ordinance 2018-02-14(2) Section 6 of Zoning Ordinance Updated –** Mayor Bishop

- i. Clerk explained that the only thing that was changed was to make the resident in violation of the ordinance being financially responsible for towing disabled or unlicensed vehicles.

Brad Rusterholz made a motion to accept the Ordinance and was seconded by Mike Beecham. Votes: Yes – Mike Beecham, Mark Brining and Brad Rusterholz. No – Alice Dailey and Liz Rench. Absent – Harvey Stidham. MOTION PASSED

- d. **Service Agreement for Stan Bersin –**

- i. Stan explained that it is the same agreement he has had with the Village for many years and pointed out that his rate structure has not changed from the previous year. He also explained that the agreement doesn't contract the Village to anything, it is just an

agreement.

Mark Brining made a motion to accept the Service Agreement with Greene & Bradfield and was seconded by Mike Beecham. Votes: Yes – Mike Beecham, Mark Brining, Alice Dailey, Liz Rench and Brad Rusterholz. No – 0. Absent – Harvey Stidham. MOTION PASSED.

e. Walker Excavating bid for tower upgrade (Mark Brining)

- i. Mark Brining reminded the Board that they had been given copies of the bid at a previous meeting. It was \$7100, plus, the Treasurer was concerned about the additional items in the bid that would add cost to the project. With the potential for those other charges it won't fit in the budget but it is up to the board. Liz motioned that we not go with it. Mike said to table it. Mark explained that it needs to be done. Liz asked if Stan could give us his opinion. Stan said the purpose is to drain down the tower to do maintenance on it. If the tower is isolated it take a long time to drain it. Liz ask if the village would be without water while this was being done, and Stan explained that no, the system would keep operating but it would be a very slow process. Liz asked if this could be built into the budget for next year. Mark said then we have the painting of the tower, the cathodic protection and Stan says the ground storage tank needs to be repaired. This adds two huge projects on with this small one.

Mark asked Stan if he hadn't said the ground storage tank needed repairs? Stan said, yes, if you're taking it out of service this is the time to repair it. He said it would be good to do it next year. Mark Brining said that Stan had made it seem a pressing issue at the last meeting and why does he now say that it doesn't need to be done immediately. Stan stated that we need to be cleaning it a lot more often than we have been doing it as the operational maintenance has not been kept up to date. Liz said we should do the water tower and cathodic protection. Liz withdrew her motion. It was agreed that the tower should be painted and the cathodic protection replaced with the next budget. Mike motioned that we table until the next fiscal budget. Alice Dailey asked if the Treasurer would provide the actual money left in the budget to see if this will fly this year. Liz seconded. Yes – Mike Beecham, Mark Brining, Alice Dailey, Liz Rench and Brad Rusterholz. No – 0. Absent – Harvey Stidham.

MOTION PASSED to table until Treasurer provides a report at next meeting.

f. **Vacuum cleaner for Building** (Mark Brining)

- i. The Treasurer stated that there is no money in the budget to purchase a vacuum cleaner.

Mark Brining motioned that this be tabled until a future meeting and Brad Rusterholz seconded. Votes: Yes – Mike Beecham, Mark Brining, Alice Dailey, Liz Rensch and Brad Rusterholz. No – 0. Absent – Harvey Stidham. MOTION PASSED.

g. **Fireproof Safe** for storing hard drives, cash, water payments and important documents. (Mike Beecham and Mark Brining)

Mark Brining had an opportunity to purchase a small fireproof safe on clearance for \$140.19. It is rated at 20 minutes for fire; has two combinations and one shelf. It will hold cash, hard drives, petty cash box, seal box, etc. The question was asked how he could be reimbursed for it when there is no money in the budget. Mark explained that since it will be used predominantly by water, it will come out of the water budget. The Treasurer was asked to cut Mark a check after the meeting.

Alice Dailey made a motion that Mark be reimbursed for the safe, less the sales tax. Seconded by Mike Beecham. Votes: Yes – Mike Beecham, Mark Brining, Alice Dailey, Liz Rensch and Brad Rusterholz. No – 0. Absent – Harvey Stidham. MOTION PASSED

h. **Zoning** – Per Attorney we need to switch to 2015 International Building Codes. What is involved, do we have to have the books in the office, what ordinances must be updated?

Attorneys for Miller, Hall & Triggs explained to the Board that we should make sure we want to update the codes before doing so. There is no statute that says this has to be done, and if the 2009 Codes are working for us, continue to use them.

Brad Rusterholz motioned that we continue to use the 2009 International Building Codes and was seconded by Alice Dailey. Votes: Yes – Mike Beecham, Mark Brining, Alice Dailey, Liz Rensch and Brad Rusterholz. No – 0. Absent – Harvey Stidham. MOTION PASSED

i. **Dumpster Days** – Mark Brining

After a brief discussion it was decided that Mark Brining will arrange to have a dumpster delivered to the side of Village Hall on March 31, 2018. Liz Rench expressed concern that with the soggy conditions of the ground that it might leave ruts, but the mayor assured her that the ground would support the traffic and if there were ruts, he would fix them.

Brad Rusterholz motioned that we have a dumpster delivered for the Easter weekend and was seconded by Alice Dailey. Votes: Yes – Mike Beecham, Mark Brining, Alice Dailey, Liz Rench and Brad Rusterholz. No – 0. Absent – Harvey Stidham. MOTION PASSED

j. **Clerk Organization/training meetings**– Is Clerk paid for attending organization meetings when they fall during regular work schedule?

1. Central Illinois Municipal Clerk Business Meeting/Training/Networking, February 14, 2018 2.5 hours
2. FOIA training on Friday, March 2 (4 Hours)

Note:Brad stepped away at 7:50 for 5 minutes.

The Clerk explained that the meeting on the 14th came up after the last meeting so could not be approved prior to attending. She also told the Board that she looks at Agendas of upcoming training and will not attend anything that will not benefit the village.

Mike Beecham made a motion that the clerk will be paid for the two meetings listed and the Clerk will seek board approval prior to attending any future meetings. This was seconded by Mark Brining. Votes: Yes – Mike Beecham, Mark Brining, Alice Dailey, Liz Rench and Brad Rusterholz. No – 0. Absent – Harvey Stidham. MOTION PASSED.

12) **Announcements**

- a. None

Clerk asked if Board was going to go to executive session to vote on an attorney. Alice Dailey stated she thought Harvey Stidham should be present for a vote and the Mayor also stated he wanted a full board to discuss and vote on it and a special meeting will be set up for next week.

13) Executive Session, if needed: (Section 2(c)(1) of the Open Meetings Act – Employment of Legal Counsel

14) Adjourn Open Session

- a. Mike motioned that we adjourn open session and Brad seconded. Votes: Yes – Mike Beecham, Mark Brining, Alice Dailey, Liz Rench and Brad Rusterholz. No – 0. Absent – Harvey Stidham. MOTION PASSED

Meeting adjourned at 7:50 p.m.

Minutes transcribed by Patricia Briggs, Village Clerk

Minutes approved by the Board of Trustees and the Mayor 14 March 2018.