

Village of Mapleton

BOARD MEETING MINUTES

Mapleton Village Hall, 8524 Main St.

15 November 2016 at 6:30 p.m.

Meeting to be recorded

- I. Call to Order** -- At 6:30 pm by Village President Aaron Stone.
- II. Pledge of Allegiance**
- III. Roll Call** -- Village Trustees Sherry Boswell, Mark Brining, Alice Dailey, Justin Egan, Patti Monks present. Also present Aaron Stone – Village President, Rhonda Hodges – Treasurer, Carolyn Kelly – Clerk, and William Connor, Attorney. Trustee Liz Rench – absent.

IV. Addressing the Board

- A. ~~Joe Maxwell – Water Bill~~ – Resolved prior to the meeting.
- B. Eric Jones -- Presented completed Annual Financial Report FY ending 4/30/2016. Along with audit report Mr. Jones passed out two other handouts-an Auditor's Communication letter AU-C 260 and an Audit Internal Control AU-C 265. Mr. Jones pointed out there was growth in the General Fund, partially due to the State of Illinois getting caught up with 2015 payments to the village. The village also had reduced expenses in several key areas. The Water Department is audited at the same time and has its own fee. The audit shows a positive financial position for the waterworks. Net worth of the Village of Mapleton is \$1,506,085.
- C. Stan Bersin – Speaking before Eric Jones. Passed out an analysis of Water Department purchased water and billed gallons. Bersin pointed out that purchased water was 1.1 million gallons more than what the Water Dept billed. Possibly could be accounted for by the difference in billing cycles. October showed an even more significant difference of 1.75 million between the amount the village purchased and the gallons billed by the water department. 40% loss of water purchased in the past two months. Recommended that the village track down the source of problem. Stone suggested water operator to check all new digs or if there is a meter problem at one of the industries. Bersin said new water main is still under warranty.
- D. John Rudd – Did not address Board, but presented pre-annexation papers to Attorney Connor. The Village will need to post a special hearing.

V. Consent Agenda

All items listed under Consent Agenda are considered routine by the Village Board and will be enacted by one motion with no separate discussion of the items. If discussion of an item is desired, that item will be removed from the consent agenda to be considered separately.

- A. Minutes from Board Meeting October 11, 2016

- B. Minutes from Streets and Alleys Committee Meeting October 18, 2016
- C. Treasurer's Report
- D. Correspondence and Bills -- Trustee Brining motioned to approve items A,B,C, & D.
Boswell seconded. Boswell, Brining, Dailey (requested insertion of "if they"
in section IX, item G) Egan, Monks all vote "Yes." Motion carried.

VI. Old Business

- A. Water Project – Final Paperwork – IEPA Loan Amendment Repayment Schedule – Stan Bersin said that \$62,400 was forgiven on the loan agreement. Semiannual payment is now lowered.
- B. Acceptance of IEPA Revised Loan L174949 – Motion to approve the revised repayment schedule from Dailey. Brining seconded. Voting "Yes" were Boswell, Brining, Dailey, Egan, and Monks. Motion carried.
- C. Finalizing Audit (Eric Jones) – See Addressing the Board. Motion to accept Annual Financial Report Fiscal Year Ending 4/30/16 from Patti Monks.
Sherry Boswell seconded. Voting "Yes" – Boswell, Brining, Dailey, Egan, Monks. Motion carries. Village President Stone signed the Representation letter.
- D. Vacating Road (Alice/Attorney) -- Nothing new, but will try to have representatives from the industries at the next meeting. Still working with the Peoria County about the old map with the village boundaries.
- E. Installation of Water Meter at Firehouse – Mark Brining approached Timber Hollis Fire Fire Department to share costs of installation of a meter at the firehouse. The village has been providing water without charge, but does not know the volume used at firehouse. The Fire Department has agreed to cover the material cost and the village will pay for the labor. Parts are \$2139 and labor costs are nearly the same. Trustee Dailey said that the firehouse did have a meter, but that it was removed years ago. Patti Monks motioned to approve \$2000+ for installation of meter at Timber-Hollis Company 3 Fire Dept. Seconded by Justin Egan. Voting "Yes" were Boswell, Brining, Egan, Monks. Dailey voted "No". Motion carried. Usage will be monitored for a few months.
- F. New Forms for Water and Garbage Service – Trustee Brining stated deposit on the current form is \$150.00. This amount is usually insufficient to cover two months of water bills. Brining recommends that the deposit to be increased to \$200 on the new forms and will apply to all new accounts. Also, the current new service tap-on fee does not cover all material and

labor costs incurred by the village. Brining has prepared new forms and ordinance updates making this a \$2500 fee. Treasurer Hodges pointed out that the applications for service list Grimm Bros as the garbage provider. This should be corrected to Area Disposal (which is the current company name).

- G. Tap on Fee Increase – Listed as \$2500 in ordinance Amending Village Code Chapter 13. Trustee Dailey motioned to accept the proposed amendment, increasing new account water deposits to \$200 and increasing the new service tap-on fee to \$2500. Seconded by Monks. Voting “Yes” - Boswell, Brining, Dailey, Egan, and Monks. Motion carries. New Ordinance number is 2016-11-15-3.
- H. Ordinance Changes for Tap on Fee and Deposits – Copies of revised Ordinances Chapter 13, Waterworks and Chapter 14, Water Service Charges and addition of Section 14-32, Garbage Service Deposit. Ordinance 14 now lists a garbage service only. Treasurer Hodges pointed out that the application lists a \$25.00 late fee (after the 30th of the month) and the ordinance does not. The late payment penalty fee will need to be added as Item C on a revised ordinance. Trustee Monks suggested using the same late penalty fee (10%- same as water) for garbage payments not received by the 20th. Board members agreed that Chapter 14 amendments and the Garbage Service only forms will need to be revised and that the item is tabled until next month. No vote taken on it. Garbage late payment penalties can be expected to begin in January 2017.
- I. Truck Purchase (Mark) – Trustee Brining reports that Hollis Park is still interested in the village offer but they have not yet replaced their vehicle.

VII. Committee Reports

- A. Streets and Alleys – Alice Dailey -- Trustee Dailey reports that Streets Chair requests gravel for West First Street. West First Street also has some pothole issues noted by Trustees Boswell and Dailey. She also read a letter from Trustee Rensch recounting an incident on West First Street on 10-31 during road repairs. A driver in a Dodge pickup removed the Road Closed signs and cursed the road maintenance workers. The driver also drove recklessly near the park on West First Street. The license plate number was not noted. Village President Stone suggested that larger barricades may need to be purchased. Trustee Egan pointed out that the driver was violating Illinois Vehicle Code with the reckless driving and interfering with a traffic control device by moving the road signs. He noted that we can report the plate number and have Peoria County follow it up. Trustee Dailey voiced a safety concern about young children playing in the road on Vine Street

near the Hollis Park Rec Center. The children are also riding bikes in the middle of the street and do not move out of the way of vehicles. Trustee Egan suggested this is best handled by calling Peoria County.

- B. Health and Water – Mark Brining – Water meter replacement is moving along. Several contracts are yet to be signed. It is planned to have this work completed before winter sets in. Zoning – Justin Egan – Updates on Ordinance Violations – rubbish burning and inoperable vehicles. Warning letters may need to be sent.
- C. Finance – Patti Monks – No report
- D. Liquor – Aaron Stone – No report

VIII. Mayor’s Report – No Report

IX. New Business

- A. Acceptance of multi-year PCAPS animal control contract (Mark) – Contract period is Jan. 1, 2017 to Dec. 31, 2019. Trustee Egan motioned to accept the contract. Brining seconded. “Yes” vote from Boswell, Brining, Dailey, Egan, and Monks. Motion carried.
- B. 8210 W Vicki Lynn Dr. Annexation (Alice, Bill) – A garage has been added. The village has never issued permits for any structures. No sworn, notarized petition for annexation has been filed. More documents are required to annex.
- C. Motion to Approve the Amount of \$41,050 as the Estimated Annual 2016-2017 Tax Levy
Eric Jones presented this amount as 105% of 2015 Levy of \$39,102. Motion to approve the amount from Dailey. Boswell seconded. “Yes” vote from Boswell, Brining, Dailey, Egan, and Monks. Motion carried.
- D. 2016 – 2017 Annual Tax Levy Ordinance (Eric Jones) – Mr. Jones presented two options for the new levy. First option has \$2000 levied for police protection. The second option added \$2000 to tort liability. The public safety levy (1st option) can build from year to year as restricted fund. If it is not needed, it can be unrestricted at a later date. Trustee Monks motioned to approve the Annual Levy allowing \$2000 for police protection. Brining seconded. Boswell, Brining, Dailey, Egan, and Monks all voted “Yes”. Motion carried.
- ~~E. Amendment to Village Code Chapter 8 (b) (5) – Offenses (Attorney)~~
- F. Outstanding Water Bill Account 0922 – Account is final but has been accruing monthly penalty charges. Treasurer suggests not closing the account and continue to penalize the unpaid outstanding balance. The village will pursue placing a lien on the property.
- G. Unpaid Tickets 16-1, 16-2, 16-3, 16-4 – Trustee Egan reports three of the tickets remain unpaid. The Village will be proceeding with a court notice.
- H. Christmas Street Decorations Installation by Fryman Electric (Patti) – Trustees Monks

and Rench met with Fryman Electric. Last year some of the electric connections were bad. Motion to approve initial cost \$1500 for placing lights and repair/replacement of wiring from Dailey; seconded by Monks. Motion carried with "Yes" vote from Boswell, Brining, Dailey, Egan, and Monks.

- X. **Additional Business** – Per Trustee Dailey there is a residential structure on First Street that may be uninhabitable. Zoning will work toward determining the status of the property. Several ordinance violations exist at this address. Trustee Dailey informed Board that she will be absent from the January 2017 meeting.

- XI. **Announcements --** Trustee Dailey informed Board that she will be absent from the January 2017 Board meeting to handle family matters.

- XII. **Adjourn Open Session** – Motion to adjourn by Monks; seconded by Boswell. Regular meeting Adjourned at 9:00pm.

- I. **Executive Session - 2 (c) (1) Of the Open Meetings Act to discuss the appointment, employment, discipline, performance, or dismissal of specific employees of the public body**
 - A. Motion to Open Executive Session 2 (c) (1) Of the Open Meetings Act to discuss the appointment, employment, discipline, performance, or dismissal of specific employees of the public body. – Motion by Trustee Egan; seconded by Dailey. 9:00pm. Voting "Yes" – Boswell, Brining, Dailey, Egan, Monks.