

**Village of Mapleton**  
**COMBINED COMMITTEE MEETING MINUTES**

January 4, 2023

6:00 PM

**PLEASE SILENCE YOUR CELL PHONES!**

**1. Roll Call**

- *Start Time: 6:00 PM*
- *Present: Ben Hausam, Niel Viviano, Jennifer Stout, Terri Baker, Rhonda Hodges (Treasurer), Steven Morris (Clerk)*
- *Absent: Bill Hodges, Rodney Smith, Liz Rench (Mayor)*

**2. General discussion**

- *“No Disk Storage Available for Recording” message on the security cameras compilation screen in the Village office. → It was agreed that the Clerk will investigate this problem and report back to the Board of Trustees soon.*
- *The coffee pot in the Village Hall kitchen was recently left on and could have caused a fire if it had not been discovered and shut off by Rhonda Hodges shortly thereafter. To reduce the possibility of a future fire in the Village Hall, Clerk Steven Morris was authorized to purchase a new coffee pot for the Village Hall with an automatic shut-off feature.*

**3. Health and Water Committee – Bill Hodges**

- *Update on assessment of compliance with new state regulations. → Tony Alwood, our water engineer, is still working on this assessment.*

**4. Zoning Committee – Ben Hausam**

- *Update on zoning violations downtown at/by the bar. → Ben asked for contact information from the bar operator. This was provided by Treasurer Rhonda Hodges after the meeting.*

**5. Streets & Alleys – Rodney Smith**

- *Update on research re: potential installation of a few more streetlights on Main St. → Rodney was absent, and so unable to speak to this. However, Village resident, Alice Dailey, noted that Rodney told her that he wants to know who owns the property at the corner of 1<sup>st</sup> and Maple. Rodney desires for the Village to purchase that property to be used for water easement purposes. No decision made.*

**6. Finance – Neil Viviano**

- *Update on transition to Quickbooks online. → A question was raised whether we still need to officially vote to approve this. Per review of the December 2023 Board Meeting minutes, a motion was unanimously approved to go forward with this.*

**7. Executive Session (If needed) pursuant to Section 2(c)(1) of the Open Meetings Act for purposes of discussing the employment, discipline, performance, or dismissal of specific employees of the Village**

- *Treasurer Rhonda Hodges asked if we could move into executive session.*

- *Motion was made by Terri Baker; Seconded by Ben Hausam. Motion sustained by unanimous vote of all trustees present.*
- There is a \$225 discrepancy in the petty cash.
- Niel Viviano agreed to reach out to former Clerk, Diana Merritt, to inquire whether she knows any information pertaining to this.
  - *Motion was made by Terri Baker to adjourn executive session; Seconded by Jennifer Stout. Motion was sustained by unanimous vote of all trustees present.*

## **8. Other Business or Announcements**

- Clerk Morris received a request from US Census Bureau to supply “summary level data on the number and valuation of residential housing units authorized by building or zoning permits” issued by the Village of Mapleton in CY 2023. *Update: This has been completed.*
- The US Flag in front of the Village Hall lost a grommet. It has temporarily been removed and the Clerk is reaching out to Victor Diver, a local veteran, about getting it repaired. – *Update: This has also been completed.*

## **9. Adjourn**

- *Motion was made by Ben Hausam to adjourn the meeting; Seconded by Neil Viviano. Motion was sustained by unanimous vote of all trustees present. Meeting adjourned*
- *End Time: 6:24 PM*