

Village of Mapleton
SPECIAL BOARD MEETING MINUTES

Thursday, January 25, 2024

5:30 p.m.

PLEASE SILENCE YOUR CELL PHONES!

1) Call to order¹

2) Roll call: Mayor Rench X Terri Baker, trustee X Ben Hausam, trustee X
Bill Hodges, trustee X Rodney Smith, trustee X Jennifer Stout, trustee absent
Neil Viviano, trustee X Steven Morris, clerk X Rhonda Hodges, treasurer absent
Quorum present to conduct business (yes/no)? yes

3) Pledge of Allegiance to the Flag

4) Public Comments

Residents who wish to speak should raise their hands to be recognized and will need to come to the table and retrieve the microphone. The MICROPHONE MUST BE USED IN ORDER TO SPEAK TO THE BOARD. All comments should be pertinent to items on the agenda and will be limited to only three (3) minutes.

5) Old Business

a. None

5) New Business

a. Review and approve bid/contract to hire a consultant to assist with the training of the Municipal Clerk and Water Clerk.

- *Bill Hodges made a motion for mayor Rench to hire Pat Briggs as an as-needed temporary² training consultant for the Clerk and the Water Clerk at \$30/hr. Rodney Smith seconded the motion. The motion carried by a unanimous roll call vote of all eligible³ trustees present.*
- *Rhonda Hodges highly recommended that, as part of Pat Briggs's consultation we create some operations/process manuals in a binder for both the Clerk and the Water Clerk so that, if the Clerk and/or Water Clerk is unable to come in to work, any board member should/would be able to perform the requisite work sufficiently.*

b. Review and approve quote from Britton Electronics & Automation (BEA) to "Install Monitoring at State St Liftstation." (i.e. Monks Ln pumpstation)

¹ Guests present and signed in include Rhonda Smith, Deborah Herold, & Alice Dailey. Rhonda Hodges also attended (unsigned).

² Subsequent discussion clarified Pat's term of service to be at least two months, subject to review by the Board in March 2024.

³ Trustee Terri Baker was present but ineligible to vote due to conflict of interests (Pat Briggs is related to Terri).

- *Bill Hodges made a motion to accept the quotation/bid for installation of new monitoring system at the Monks Ln pumpstation. Terri Baker seconded. The motion was carried by a unanimous roll call vote of all trustees present.*

6) Executive Session (if needed) pursuant to Section 2(c)(1) of the Open Meetings Act for purposes of discussing the employment, discipline, performance, or dismissal of specific employees of the Village.

7) Additional Business, if any:

8) Adjourn Open Session

- *Terri Baker made a motion to adjourn the meeting. Rodney Smith seconded. The motion carried by unanimous all-in-favor voice vote of all trustees present. Meeting was adjourned at 5:48 p.m.*