

REGULAR BOARD MEETING MINUTES

Wednesday, September 14, 2022

6:00 p.m.

This meeting to be recorded.

1) Call to Order at 6:02 pm by Mayor, Liz Rench

2) Roll Call:

Attending – Mayor, Liz Rench; Trustees – Bill Hodges, Diana Merritt, Harvey Stidham, and Andrew Wallen. Absent – Rodney Smith and Sarah Wambold. Also in attendance: Clerk, Pat Briggs, Treasurer, Rhonda Hodges and attorney, Lane Alster. A quorum was present.

3) Pledge of Allegiance to the Flag

4) Approval of Minutes

a) Minutes from regular Board Meeting August 10, 2022

Harvey Stidham made a motion to approve the Minutes of August 10, 2022 Board Meeting and was seconded by Andrew Wallen. Viva voce vote was unanimous yes.

5) Approval of Bills and Correspondence

a) August 10, 2022, to September 14, 2022

Clerk read the line items for the bills and credits for the month (attached).

Bill Hodges made a motion to approve the bills and correspondence

6) Approval of Treasurer's Report

Treasurer read the amounts as follows:

General Fund – Checking - \$348,889.17

General Fund – Time Deposits - \$25,971.53

Motor Fuel Tax – Checking - \$1,291.89

Motor Fuel Tax – Savings - \$21,430.19

Water Works Fund Checking Accounts:

Collection - \$362,700.05

Operation & Maint. - \$10,809.35

CDF - \$23,177.79

IEPA Debt Service - \$182.27

Garbage - \$3,376.28

Water Works Time Deposits - \$25,971.53

Total for all accounts: \$823,800.05

7) Public Comments

Residents who wish to speak should raise their hands to be recognized. All comments should be pertinent to items on the agenda and shall be limited to three (3) minutes.

None

8) Old Business

a. Chili Cookoff/Weiner Roast

A brief discussion was made relating that it would be done the same as last year with a chili cookoff, goody bags and games for the kids. The village will provide the hotdogs, buns, and chips. Side dishes and desserts will be potluck. This will be October 15 at 6 PM at Village Hall with a rain date of October 22nd.

9) Committee Reports (No motions can be made during reports)

a) Finance Committee – Andrew Wallen

Andrew commented that any board or public comments or concerns about malfeasance regarding the financials of the board or any of the staff need to be brought to him. He had a conversation with our auditor about a comment that was made, and I had to assure him that everything is good and there is no malfeasance by our staff or the board. That's a big deal when an offhand comment is made about an official in public, so if anyone has any concerns about anyone on the board or about the books, please bring that directly to me so we can dive into it. Please do not make public comments.

b) Health & Water – Bill Hodges

Bill Hodges stated that the tower is running smoothly, and everything is working in automatic, and we shouldn't have any more problems with it after replacing several valves and actuators. We have a few more things to fix, like the flowmeter and the touch screen on the Allen Bradley system. Liz asked if a lot of this was caused by the age of the system and Bill agreed that it was. The valve actuators got condensation in them, and they are electric.

Clerk explained that we have more people paying through Square, our credit card company. This creates a balance on their account, as the credit card company takes a percentage of each payment. She explained that she does not feel that we should automatically add a \$10 or 10% penalty to those balances and asked if she can remove them when she is processing penalties for non-payment. It was agreed that we would not penalize people for paying by credit card as those balances will be added to their next bill.

Water rate Survey – Sarah

Clerk stated that Sarah had let her know she had the forms and would like to set up a time to go over the information together.

Julie Tickets? Who should they go to? Who is doing the marking?

Clerk also asked who should be getting emails for Julie markings as we have not had any for quite some time as Fritz has been unable to get in his email. No one else knows how to do the markings so for now clerk will call Julie and have emails sent to the office or Bill Hodges and have Fred removed from their system.

Clerk explained that Fritz had told her he hadn't had any tickets for months and had forgotten his password to his email account so was unable to check. Bill said neither he nor Adam knew anything about marking water lines but for now to let JULIE know Fritz was retired and to send the emails to him and the clerk's email.

Liz asked who was taking water samples for testing and Bill explained that the clerk is taking them because everyone is working. He asked her to take them during her work hours.

10) Liquor – Liz Rench

Nothing

11) Streets & Alleys – Rodney Smith

Liz explained that she was working with Rodney and had contacted the tree service to take down the trees next door to the hall. They're trying to figure out a date when they can take the house down. All the brush/trees must be taken down and the gas line must be disconnected. Clerk will contact them.

Clerk shared information about making sure the hall was ADA accessible for the elections. She noted that the only restroom we have that is handicap accessible is the women's restroom. She recommended we change the signs on both doors to be gender neutral, with the signage on the women's restroom to also indicate it is wheelchair accessible and has braille lettering as well. The cost of the signs would be around \$60.00. She also said the doorknobs on the bathrooms needed to be changed to a lever style, as the round knobs are difficult for someone with arthritis to open. The cost to replace both would be around \$50.00.

She also expressed concerns about the office door being too easily accessible by anyone renting the hall and asked that a deadbolt be installed to make the office more secure.

The board agreed these changes should be done and clerk will pick up hardware.

12) Zoning and Code Enforcement – Diana Merritt

Diana stated that the property on Spring Street looks much better and Attorney Lane Alster verified they are paying their fines.

He stated the other property, Mapleton Storage, would clean up all the firewood and remove it and take care of the removal of the outdoor items in exchange for us waiving any fines. He thought that was a fair.

Harvey brought up the house on the corner of Main and Spring. The house was purchased and there are people living there and cleaning up the property. They have taken out truckloads of stuff from inside the

house. Lane stated he will be having a subsequent hearing and asked if it was compliant. No one thought it was compliant at this point. The outside still needs a lot of work. The addition on the back also was questioned and it was shared that it is supposed to be taken down. Harvey said he talked with the gentleman, and he said as soon as they get the inside cleared out and livable, he will start on the outside. Lane said the judge is wanting it moved along. He can do a 60-day order that basically says if it has been brought to compliance then we can set it for hearing. Lane will ask the judge to continue it, but if he won't then he'll put in the 60-day order.

Liz asked about the Astle Lane property. There was a lot done, and there were trucks there being loaded and items being removed.

Harvey asked what the final judgement was on the house on Spring Street and Lane thought it was \$7,000 - \$8,000.

Mayor's Report – Liz Rench

Liz expressed her disappointment in the follow-through of the trustees. She said she has two trustees that sit here meeting after meeting and work their butts off the whole time. Then she has trustees that come to the meetings and say they're going to do stuff and it doesn't get done. She said she wasn't going to do it and Pat (the clerk) wasn't going to do it as it wasn't their jobs. She stated that they have committees, and they need to rely on the members of the committees to help and not her or the clerk, as the clerk has her plate full and can't do the jobs for the committees and her job that is required as the village clerk. The committee members should be working together to get things done. Rodney relies on her because his two committee members don't offer to help, and she (Liz) did streets with him for two years. We need the committees to start working together. Since the group committee meetings were stopped, there hasn't been one committee meeting. We are going to have to go back to having group meetings the week before the board meeting. That's the only way we getting things done. And, if you don't want to be here than just keep your mouth shut. We have to start working together instead of one or two people doing it.

She also said, "We have good trustees, but they are new and don't know how everything is done. If that comes off as harsh that is just me". Andrew asked what he was not doing as Finance chair. The mayor said the new camera system was still not completed with all the cameras in place, that there was a camera needed in the office and one on the outside of the building facing the hall. Both Andrew and Bill said they weren't comfortable with running wire for new cameras. Clerk stated that Andrew had volunteered to do the upgrade, but it wasn't part of being a trustee. She suggested hiring someone to put lines in for two new cameras and Bill agreed.

Harvey stated that most committees need to meet and have things assigned so everyone knows what to do. He said zoning is frustrating.

12) New Business

a) Update title from Water Billing Clerk to Water Clerk

Rhonda explained that since the clerk is doing more work and receiving more pay it would be more reasonable to have her listed as Water Clerk to account for the pay increase. When Pat retires you could separate those two positions.

b) Fall Dumpster Clean up dates

The board agreed on a date of October 8th. Clerk will contact Eric at GFL to firm up the date and get it put in the newsletter and on the bulletin board.

c) Bereavement

A discussion about funds for bereavement including how to honor Mark Brining, a former trustee who recently passed away. There will be a celebration of life at the American Legion in Glasford, where Mark was very active. It was decided to donate to the Legion in Mark's honor instead of ordering flowers in the amount of \$75.00. Liz told the board that she ordered flowers for Rodney's Dad's celebration of life on Saturday, September 17 from the village. She also stated that since we got a good deal on the flowers, she thought we should provide a meat and cheese tray and bread to go with it. It was also decided that we would set a maximum \$100 for flowers in the future.

d) Tax Levy.

Rhonda explained that the county computation report is in. Last year our revenue reports were \$41,748 and we filed 105% of the tax report for a total of \$40,712.76 in revenue. This year it will only be \$33,928.54, which is over a \$7,000 difference. It is the biggest decrease we've ever had. The levy won't be filed until December, but she wanted to give a heads up to the board.

Andrew brought up an item for discussion under new business: He asked about old delinquent water accounts that have been sitting for years. It was stated that we looked into a collection agency but with the age and the amounts, they weren't enough for them to be interested. He asked if we should just wipe those out or keep them in place. He said he feels we have things in place to keep these large amounts for happening in the future, but we need to decide what to do about the old ones. Clerk was asked to put it on the agenda for October.

13) Executive Session (If needed) pursuant to Section 2(c)(1) of the Open Meetings Act for purposes of discussing the employment, discipline, performance, or dismissal of specific employees of the Village. Pending Litigation. (It was decided it wasn't needed)

14) Executive Session Minutes

This was tabled until October.

15) Ordinance Violation Agreement

Was decided earlier in the meeting.

16) Announcements

17) Additional Business if any

Alice asked the mayor if the village was going to do anything about the golf carts and the offroad vehicles being used around town. The mayor stated that this has been discussed many times, and that we have no way to enforce anything, and the village isn't responsible if anyone is hurt.

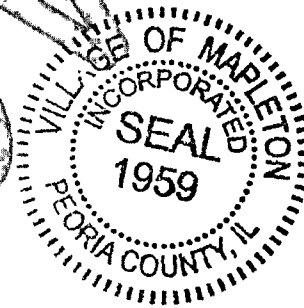
18) Adjourn Open Session

Bill Hodges made a motion to adjourn the meeting and was seconded by Harvey Stidham. Vive voce vote was unanimous for adjourning. No nays. Meeting adjourned at 6:57 pm.

Patricia S. Briggs

Minutes recorded and transcribed by clerk, Patricia S. Briggs

Approved by the Board of Trustees for publication 12 October 2022.



APPROVED

VILLAGE OF MAPLETON BOARD MEETING

September 14, 2022

ATTENDANCE			Motion: Harvey Stidham made a motion to approve the Minutes of 10 August 2022 and was seconded by Andrew Wallen.			Motion: Bill Hodges made a motion to approve Bills and Correspondence and was seconded by Diana Merritt.		
Quorum Present? YES								
	Present	Absent		Ayes	Nays		Ayes	Nays
Liz Rench, Mayor	X		Liz Rench, Mayor			Liz Rench, Mayor		
TRUSTEES			TRUSTEES			TRUSTEES		
Bill Hodges	X		Bill Hodges	X		Bill Hodges	X	
Diana Merritt	X		Diana Merritt	X		Diana Merritt	X	
Rodney Smith		X	Rodney Smith			Rodney Smith		
Harvey Stidham	X		Harvey Stidham	X		Harvey Stidham	X	
Andrew Wallen	X		Andrew Wallen	X		Andrew Wallen	X	
Sarah Wambold		X	Sarah Wambold			Sarah Wambold		
Pat Briggs – Village Clerk	X		MINUTES WERE APPROVED			BILLS & CORRESPONDENCE APPROVED		
Rhonda Hodges, Treasurer	X							
Lane Alster, Attorney	X							

VILLAGE OF MAPLETON BOARD MEETING

September 14, 2022

Motion: Harvey Stidham made a motion to accept the Treasurer's Report and was seconded by Bill Hodges.			Motion: Bill Hodges made a motion to adjourn and was seconded by Harvey Stidham.		
	Ayes	Nays		Ayes	Nays
Liz Rench, Mayor			Liz Rench, Mayor		
TRUSTEES			TRUSTEES		
Bill Hodges	X		Bill Hodges	X	
Diana Merritt	X		Diana Merritt	X	
Rodney Smith			Rodney Smith		
Harvey Stidham	X		Harvey Stidham	X	
Andrew Wallen	X		Andrew Wallen	X	
Sarah Wambold			Sarah Wambold		
TREASURER'S REPORT APPROVED.			Meeting adjourned at 6:57 PM		

Roxbury

COPY THESE SHEETS TO ACCOMPANY ALL PAYMENTS. THEY ARE NOT TO BE USED IN OTHER ACCOUNTING SYSTEMS.

General Fund	Checkbook	Money Order	Time Deposits	
Gleason Park	\$346,898.17		\$23,971.53	
Total of General Funds	\$346,898.17			
Water and Sewer Fund	Checking Account	Checking Account		
Gleason Park	\$1,291.60			
Gleason Park		\$21,430.19		
Total of Motor Fuel Tax Funds	\$1,291.60	\$21,430.19		
Water Works Fund	Checking Account	Checking Account		

0

0

Correspondence and Bills
August 10 - September 14, 2022

CORRESPONDENCE

Illinois Commerce Commission Hearing

Bank Statements

DATE RCVD	PAYEE		Amt	Check#	Date Pd	Funct	Recurring Bill
8/17/2022	Ameren (Acct. 20878-59533)	Due 10/17/2022 Street Lights	\$126.73	ACH	9/4/2022	General	Yes
9/14/2022	Ameren (Acct. 10673-91292)	Due 11/14/2022	\$166.18	ACH	9/15/2022	General	Yes
8/15/2022	Ameren (Acct. 9890881134)	Due Oct 14	\$54.80	ACH	9/4/2022	General	Yes
9/14/2022	Ameren (Acct. 9890881134)	Due Nov 14	\$56.39	ACH	9/15/2022	General	Yes
8/15/2022	Ameren (Acct. 10673-91292)	Due Oct 14	\$230.84	ACH	9/4/2022	General	Yes
8/3/2022	Deb Baumann	August cleaning Hall	\$75.00	61947	9/2/2022	General	Yes
8/29/2022	Better Banks Visa	Due 9/12/2022 (step ladder;rolling stool;	\$251.16	ACH	9/7/2022	General	Yes
8/31/2022	Briggs, Patricia	August Mileage Reimbursement	\$35.52	61954	9/15/2022	General	No
8/31/2022	Briggs, Patricia	August Payroll	\$1,700.00	ACH	9/2/2022	General	No
8/31/2022	Briggs, Patricia	July payroll correction	\$450.00	ACH	9/2/2022	General	no
8/31/2022	Hodges, Rhonda	August Payroll	\$305.00	ACH	9/2/2022	General	No
8/31/2022	Hodges, Rhonda	July payroll correction	\$100.00	ACH	9/2/2022	General	No
8/31/2022	Hodges, William	August Trustee Pay	\$50.00	61952	9/2/2022	General	Yes
9/3/2022	Elias, Meginnes & Seghetti	Inv. 92061-33290-00001	\$1,427.50	ACH	9/4/2022	General	Yes
8/31/2022	Merritt, Diana	August Trustee Pay	\$50.00	61948	9/2/2022	General	Yes
8/31/2022	Rench, Liz	August Mayor Pay	\$150.00	61949	9/2/2022	General	Yes
8/28/2022	RP Lumber	Inv. 71251 (Covers the invoices that were credited due to having sales tax on them	\$233.60	ACH	9/4/2022	General	Yes
8/31/2022	Smith, Rodney	August Trustee Pay	\$50.00	61951	9/2/2022	General	Yes
8/31/2022	Stidham, Harvey	August Trustee Pay	\$35.00	ACH	9/2/2022	General	Yes
8/15/2022	Tel-Star Communications	Due 9/1/2022	\$97.80	ACH	9/15/2022	General	Yes
8/31/2022	Wallen, Andrew	August Trustee Pay	\$50.00	61946	9/2/2022	General	Yes
8/31/2022	Wambold, Sarah	August Trustee Pay	\$35.00	ACH	9/2/2022	General	Yes
9/7/2022	Watts Copy Service	Inv.1152340 Due 7/30/2022	\$86.26	ACH	9/7/2022	General	Yes
WATER							
9/12/2021	AT & T	Due 9/27/2022	\$ 237.23	ACH	9/15/2022	Water	Yes
8/15/2022	Ameren Acct. 0146091001	Due 10/10	\$ 765.10	ACH	9/4/2022	Water	Yes
9/14/2022	Ameren Acct. 0146091001	Due 11/14/2022	\$ 677.99	ACH	9/15/2022	Water	Yes
8/13/2022	Alwood, Tony	Operator July 2022	\$ 700.00	5414	8/13/2022	Water	Yes
8/31/2022	Alwood, Tony	Operator August 2022	\$ 700.00	5420	9/4/2022	Water	Yes
8/29/2022	Better Banks Visa	Due 9/12/2022	\$ 153.21	ACH	9/15/2022	Water	Yes
8/31/2022	Briggs, Patricia	August Pay	\$ 240.00	ACH	9/2/2022	Water	No
8/31/2022	Briggs, Patricia	July payroll correction	\$ 87.50	ACH	9/2/2022	Water	No

Total per account

\$5,816.78

8/31/2022	Briggs, Patricia	August Mileage Reimbursement	\$ 58.13	ACH	9/15/2022	Water	No	
8/15/2022	Britton Electronics	Invoice 2229324 Labor (Evaluation)	\$ 1,712.00	ACH	9/4/2022	Water	Yes	
8/31/2022	Bucco, Wm	August payroll	\$ 97.50	5419	9/2/2022	Water	No	
	DataBase Systems	Inv. 77-370 (double payment made.	\$ 25.00	Credit	---	Water	yes	
8/31/2022	Hodges, Rhonda	August Pay	\$ 40.00	ACH	9/2/2022	Water	No	
8/31/2022	Hodges, Rhonda	July payroll correction	\$ 12.50	ACH	9/2/2022	Water	No	
9/14/2022	Maurer-Stutz	Inv. 42990 Proj 23420012.00 (IEPA non-compl)	\$ 268.75	ACH	9/15/2022	Water	Yes	
8/31/2022	Merritt, Adam	August Pay Tower & Misc Water	\$ 400.00	5415	9/2/2022	Water	No	
8/31/2022	Merritt, Adam	August Pay Meter Reading	\$ 50.00	5415	9/2/2022	Water	No	
9/1/2022	Pace Analytical	Inv. 19526048	\$ 767.80	ACH	9/4/2022	Water	Yes	
8/31/2022	Rench, Fred	August payroll	\$ 60.00	5416	9/2/2022	Water	No	
9/8/2022	T-L Water	12033000 GALLONS	\$ 69,865.15	5421	9/15/2022	Water	yes	
8/29/2022	Walker Excavating	Water Leak @ Village Hall	\$ 2,100.00	ACH	9/4/2022	Water	Yes	\$ 77,971.12
STREETS & ALLEYS								
8/29/2022	Better Banks Visa	Due 9/12/2022 diesel fuel	\$ 63.89	ACH	9/7/2022	Water	yes	
8/31/2022	Bucco, Bill	August Pay	\$ 930.00	61953	9/2/2022	General	Yes	
8/31/2022	Rench, Fred	August Pay	\$ 532.50	61950	9/2/2022	General	Yes	\$ 1,526.39
GARBAGE								
8/29/2022	GFL Enviornmental	100 Garbage Customers	\$ 1,161.50	ACH	9/4/2022	General	Yes	\$1,161.50.
CREDITS								
					Date Deposited			
8/22/2022	Illinois Bell Telephone	Franchise Fee	\$115.14		8/30/2022			
8/16/2022	Illinois Department of Revenue	Local Share Income Tax	\$2,116.13		8/19/2022			
8/15/2022	Illinois Department of Revenue	Local Share of Video Gaming Tax	\$2,889.50		8/19/2022			
8/15/2022	Illinois Department of Revenue	Local Share of Cannabis Use Tax	\$42.10		8/19/2022			
8/15/2022	Illinois Department of Revenue	Local Share of State Use Tax	\$813.98		8/19/2022			
9/12/2022	Illinois Department of Revenue	MFT Transportation Renewal	\$395.27		9/15/2022			
9/12/2022	Illinois Department of Revenue	MFT Tax Fund Allotment	\$489.32		9/15/2022			
8/21/2022	Illinois Department of Revenue	Tax Refund - Withholding for 6/30/2022	\$33.72		8/30/2022			
9/12/2022	Illinois Department of Revenue	1% Share of Sales Tax	\$4,696.44		9/15/2022			
	Illinois Department of Revenue	Personal Property Replacement Tax						
8/18/2022	Hitchcock Scrap Yard	Aluminum	\$238.00		8/19/2022			
			\$11,829.60					
TOTAL ALL ACCOUNTS								\$86,475.79