

Village of Mapleton
REGULAR BOARD MEETING AGENDA
Wednesday, June 14, 2023

*Diana
Merrill*

6:00 p.m.

This meeting to be recorded. PLEASE SILENCE YOUR CELL PHONES!

- 1) Call to order
- 2) Roll call – Terri, Bill, Jennifer, Rodney, Ben, Neil – All Present – We have a Quorum. Mayor, Village Clerk, and Attorney are present.
- 3) Pledge of Allegiance to the Flag
- 4) Approval of Minutes – Bill Hodges made motion to approve minutes. Ben Hausam 2nd motion to approve minutes.
 - a. Minutes from regular Board Meeting May 10, 2023
 - b. Minutes from committee meeting June 1, 2023.
- 5) Approval of Bills and Correspondence – Bill Hodges made a motion to approve bills and correspondence. Rodney Smith 2nd motion.
 - a) May 13 through June 13, 2023
- 6) Approval of Treasurer's Report – Ben Hausam made a motion to approve treasurer's report. Rodney Smith 2nd motion.
- 7) Public Comments

Residents who wish to speak should raise their hands to be recognized and will need to come to the table and retrieve microphone. All comments should be pertinent to items on the agenda and will be limited to only three (3) minutes.

Jeff Bass – commented on zero turn mowers he offers to municipalities. With your municipality discount, the Spartan gives so right at 3600 bucks. So what I usually do with municipalities like Hollis Park District and stuff every year been how many hours like Cuba they put less than 100 hours on and they keep real good. Year of their Machine, 500 bucks a year. I give them a new machine. Every year Hollis Park District I do 1000. They put around 200 to 400 on. And I do have, like Smithville, they move bleachers and stuff with theirs and it's all scratched up and dented and put a couple 100 hours on and I do about 1800 a year for them. All American made product. Offer No flat wheels.

Rhonda Hodges – commented on go forward she would like to see the board work together and make sure they work within the Illinois Laws governing them.

Rhonda Smith – commented on frustrations of the past and would like to see a positive change for the future. Also, requesting a Mower Poker Run for Ronald McDonald House. (Board Agreed to allow)

Tim Slater – CNC Fireworks – commented on wanting to be able to work the firework stand he owns.

Donald Stanton – commented on his residential taxes and requesting assistance in why his is so much higher than that of his neighbors. Some are zoned Farm/Ag, and others Residential. Village Attorney will reach out to Stanton Attorney regarding village responsibilities.

Alice Daily - commented on forum and Mayor expectations.

Motion was made to adjourn the meeting for a 5 minute recess to view the zero turn lawn mower. All in favor.

9) Old Business

a. Chapter 8 Municipal Code - Shooting Permits – Ben Hausam - At the committee meeting earlier this month, we laid out three options, seems like we were kind of agreed that perhaps we should move forward with just. Removing the two sections, I think sections 3 and four, which is to say the target shooting section and the rodent control section. We can make a motion in New Business to amend the ordinance.

10) Committee Reports (No motions can be made during reports)

a. Finance Committee – Neil Viviano - Rhonda Hodges – We started an audit and this year the auditors are coming onsite for 2 to 3 days. The Auditors want Pat or I to be here along with the Clerk for all days needed to perform audit. I can come in, but I will have to take vacation days and I will need to be paid my work hourly rate to do so since I'm losing out on vacation time. The Auditors will be reviewing everything because you have a change in Clerk's.

b. Health & Water – Bill Hodges

- i. Water Portal - Bill - Should be up and running in July. Still waiting on CUSI to provide training and what else is needed to start. Pat Briggs did request CUSI to extend our agreement out because it was supposed to be up and running in May and due to CUSI not providing everything that is needed it has been delayed.
- ii. Phosphate – Bill – We have phosphate and I'm just waiting on Tony Alwood to assist with adding to our water. I'm not able to do it so just waiting for him to have time to do it.
- iii. We have the new Meter and I'm waiting on Britton to come install.

c. Streets & Alleys – Rodney Smith

- i. Additional Keys for Building - Rodney Smith – How many keys are needed. 3 needed, but may want to get a couple extra. Rodney Smith and Diana Merritt, Village Clerk will be designated to order keys and in charge of tracking them. Will need to contact S & S Bldrs Hdwe Co. to have keys made. Public comment made by Alice D. stating that her and Deb cleaned around the Mapleton sign and that the lighting needs to be reset. Rodney – I will take care of it.

- d. Zoning and Code Enforcement – Ben Hausam – Nothing new. Mayor Liz – all unlicensed vehicles on the right of way should be towed. All vehicles on the right of way that are blocking entrances should be ticketed and then towed if not moved in proper amount of time. All vehicles on private property need to be licensed and register or a letter and or a ticket should be given. Car at the end of Spring street needs moved off the right of way. Ben Hausam – I will look into it. Rodney Smith – I got 3 No Trespassing Signs and Purple Paint for the house on 1st street I and I have asked Fritz to go up there and post and spray purple paint on the trees around the property line, so that we can hopefully keep anyone from going up there and getting hurt. I also, think we should hire someone to go clean up Astle Lane and then place a lien on the property because no one is cleaning it up and it has been a very long time we have been dealing with this.

- i.

e. Liquor – Liz Rench

- i. Still waiting on payment for all outstanding permits. Their licenses expire June 30th, 2023. Not sure who the owner is of Butlers but a liquor license is still needed by someone in order to sell liquor. There is no reimbursements of Liquor License.

11) Mayor's Report – Liz Rench – Nothing at this time.

12. New Business

- a. Chapter 8 Municipal Code (Shooting Permits) – Ben – Unable to vote due to needing a detailed description on the agenda stating what the board will be doing. Ex. Amending Ordinance to remove sections 3 & 4.
- b. Peddlers/Solicitors – Liz - Update the Peddler Form requesting additional information about the individual.
- c. Selling Big Truck – Rodney – Will be asking 9k. Rhonda Hodges Will be posting in the Township League Magazine and IML Magazine once I get the description written up. Rhonda Hodges – There is no fee for publishing ad in magazine.
- d. Purchasing Smaller Truck -Rodney – I was thinking about purchasing a truck for around 20k to 25k to get something decent. I've been looking and found some in Indiana but without seeing them in-person I just don't know. I will be looking so if any knows of anything out there let me know.
- e. Make changes to Tractor/Lawn Mower – Rodney – That is the big tractor and I have been talking to a guy about changing out the belly mower for a grapple. In order to do that and be safe I would like to get a tractor 2x's bigger to better handle the grapple and we could still fit the tractor in the back and place the grapple outside during the summer. The price difference is \$500 more than the \$3500 we have now for a tractor that we really need to be bigger. Rhonda Hodges – It is in the budget. Attorney, Lane – We can vote on it next time but I believe everyone is in an agreeance to going forward with he \$4000/bigger tractor.
- f. Purchasing a Zero-turn Mower – Rodney – I would like to purchase the zero turn mower wit no flat wheels. Rodney made a motion to purchase the zero turn mower at

11K and Bill Hodges 2nd the motion. Roll Call – Bill – Yes, Jennifer – Yes, Rodney – Yes, Ben – Yes, Neil – Yes, Teri – Yes. All in favor.

g. Change Signers with the Bank to Neil Viviano from Andrew Wallen and Diana Merritt from Patricia Briggs. Rodney Smith made a motion to change the Signers with Glasford Bank to Neil Viviano from Andrew Wallen and to Diana Merritt from Patricia Briggs. Ben Hausam 2nd the motion. Roll Call – Bill – Yes, Jennifer – Yes, Rodney – Yes, Ben – Yes, Neil – Yes, Teri – Yes. All in favor

h. Fireworks/Tim Slater – Liz Diana – I put Tim Slater, but it should be Jim Slater. Liz - After having worked with CNC – Jim Slater for many years I feel it is okay to allow him to work the Fireworks Tent and it is a Boards decision so once he is registered with the Fire Marshall for next year he can do so. Bill Hodges made a motion to allow Jim Slater to sell at his Fireworks Stand after he is registered with the Fire Marshall next year. Jennifer Stout 2nd the motion. Roll Call – Bill – Yes, Jennifer – Yes, Rodney – Yes, Ben – Yes, Neil – Yes, Teri – Yes. All in favor

i. Appoint FOIA – Liz I would like to appoint Diana Merritt as FOIA Officer for the Village of Mapleton. Diana Merritt – I have completed my FOIA training. Rodney Smith made a motion to appoint Diana Merritt as FOIA Officer for the Village of Mapleton. Jennifer Stout 2nd the motion. Roll Call – Bill – Yes, Jennifer – Yes, Rodney – Yes, Ben – Yes, Neil – Yes, Teri – Yes. All in favor

j. Bill Bucco \$100 bereavement – Rhonda – I wanted to get \$100 Visa Card for Bill Bucco's wife in place of Flowers. Ben Hausam made a motion to allow the purchase of \$100 Visa card. Jennifer Stout 2nd the motion. Roll Call – Bill – Yes, Jennifer – Yes, Rodney – Yes, Ben – Yes, Neil – Yes, Teri – Yes. All in favor

k. Budget – Rhonda – You all have the budgets for Water and General. Within the next 3 weeks I will need to know if there are any changes in your budgets because the next meeting I will need to have your appropriations typed out to approve.

l. Water Laptop – Rhonda - I would like to place quickbooks on the Water Laptop because with the new Water Portal it bogs down the computer so instead of purchasing a new computer I would just use the Water Laptop. Liz said Fritz doesn't use it so I could. Is everyone okay with that? All agreed it would be okay.

- m. Quarterly Employee Evaluations – Liz This was brought to me by Rhonda and Diana. That this would help align job expectations and provide feedback to them regarding their work. Rhonda Hodges – I can get a evaluation form we can use to do them.
- n. Cleaning Hall – Liz - Rhonda – I did talk to Troy and Ashley can clean for us on as needed basis. Rhonda will get an application to her. Diana to call Debbie to get key to hall back.
- o. Cell Phone – Water Clerk and Village Clerk – Andriod Bill Hodges made a motion to purchase a phone at no more than \$500. Rodney Smith 2nd the motion. Mayor made a suggestion to change the water clerks phone number, and Rhonda H. stated that we may be able to forward from landline by providing options “Press 1 for Village Hall or Press 2 for Water”. Diana M to check with phone company.
- p. Appointment of Interim Mayor & Clerk – Liz Per Attorney Lane there was no need to vote on this now. We can vote when it is needed.
- q. Employee’s – Hours, Pay, Contracts/Duties – Office & Adam (Village Clerk, Water Clerk, & Water Payments Clerk (Liz Rench)
Motion was made to close regular meeting and enter into Executive meeting was made by Bill Hodges and 2nd by Rodney Smith to adjourn the meeting at 7:31pm. Roll Call – Bill – Yes, Jennifer – Yes, Rodney – Yes, Ben – Yes, Neil – Yes, Teri – Yes. All in favor

13. Executive Session (If needed) pursuant to Section 2(c)(1) of the Open Meetings Act for purposes of discussing the employment, discipline, performance, or dismissal of specific employees of the Village.

Mayor - Return to open meeting. We have decided to pay Diana \$20/hr and allow her the hours she is working. Monday 3pm to 7pm and Tues. thru Thurs. 7am to 11am. Bill Hodges made the motion to approve Diana’s Pay of \$20/hr and her posted hours. Neil Viviano 2nd the motion. Roll Call – Bill – Yes, Jennifer – Yes, Rodney – Yes, Ben – Yes, Neil – Yes, Teri – Yes. All in favor

Mayor – Pat would you be willing to come in during the audit and work with Diana and the Auditors? Pat Briggs – Yes I would be willing to do that. Mayor – Ok, the pay will be

\$20/hr. What will your hours be as Water Clerk so we can post it on the website? Pat Briggs – I will work Monday's from 9am to 11am, and then as needed.

Mayor – I would like for Diana and Jennifer to work on Job Descriptions/Duties of all office workers, and I ask that all of you work with them to get this done as well. Everyone should be assisting on each of the committees they are on and if you need help or have questions ask the Trustees or myself.

14) Announcements - None

15) Additional Business, if any: None

16) Adjourn Open Session

Motion was made by Bill Hodges to Adjourn and seconded by Ben Hausam at 7:57pm.

Transcribed by: Diana Merritt, Village Clerk

Approved by the Board of Trustees of the Village of Mapleton on 07-12-2023.

APPROVED