

Village of Mapleton
REGULAR BOARD MEETING AGENDA

Wednesday, June 12, 2019

7:00 p.m.

Meeting to be recorded

PLEASE SILENCE YOUR CELL PHONES!

1) Roll Call

Attending: Carl A. Bishop, Mayor; Trustees – Mike Beecham, Mark Foust, Patti Monks, Liz Rench and Rodney Smith. Absent – Harvey Stidham. Also present: Clerk, Patricia Briggs, Treasurer, Rhonda Hodges; Attorney – Lane Alster.

2) Pledge of Allegiance

3) Call to Order – Mayor Bishop called the meeting to order at 7:03 PM

4) Approval of Agenda

Liz Rench made a motion to accept the agenda and was seconded by Patti Monks. Votes – Yes – Mike Beecham, Mark Foust, Patti Monks, Liz Rench and Rodney Smith. No – 0. Motion Carried.

5) Consent Agenda

All items listed under the Consent Agenda are considered routine by the Village Board and will be enacted by one motion with no separate discussion of the items. If discussion of an item is desired, that item will be removed from the consent agenda to be considered separately.

- A. Minutes from Special Board Meeting – April 14, 2019
- B. Minutes from Regular Board Meeting – May 9, 2019
- C. Minutes from Water Committee Meeting – May 22, 2019
- D. Bills & Correspondence (Received May 10 – June 13, 2019) (Add \$150 to Will Monks under Streets & Alleys)
- E. Treasurer's Report

Mike Beecham made a motion to accept the Consent Agenda with the addition of \$150 under Streets and Alleys for Will Monks. He was seconded by Mark Foust. Votes - Yes – Mike Beecham, Mark Foust, Patti Monks, Liz Rench and Rodney Smith. No – 0. Motion Carried.

6) Public Comments

Please keep comments to three minutes. Review the agenda before you speak. This is the ONLY opportunity you will be given to speak during the meeting. There will be no discussion by audience members during the business meeting unless there is an emergency situation.

7) Addressing the Board

A. Stan Bersin

Stan stated that he had done a comparison of the pumps in the booster station to make sure they are relatively close together in measuring water. He explained that in theory they would be identical numbers, but in practice it is limited by the meters' ability to meter water. Since the repair to the ground storage tank water loss has dropped down to .75% with a high of 2.11%. This could be accounted for by the timing of the readings. Stan feels that the meters are fairly accurate. He said we would need to look at the original specifications to see if they are within spec. If they aren't, they may need to be tested and or/replaced.

He said that the Corpro proposal for installing cathodic protection will need to be updated since it is 18 months old and he expects them to increase the amount. He explained that it is a complete cathodic system; wiring, rectifier, anodes. He explained that there may need to be some sand blasting some spot welding done, that we need to look inside and not over specify what needs to be done. Some sandblasting will need to be done to rough up the surface so the paint will stick. If the inside is pitted that has to be repaired before we paint. Stan felt he should be ready in 2-1/2 weeks and that it needs to be done before winter or the paint has to be changed.

8) Old Business

A. Purchase Order Changes – Auditor asked the village to use a purchase

order system for approval of all purchases. This was done on a trial basis and was determined to be too time consuming for all purchases.

The board agreed that a purchase order would be used for purchases over \$50 instead of for all purchases.

B. Water Receipt Changes – Auditor asked the Village to institute a process where the clerk opened water payments, wrote the account #, name, amount and whether check, cash or other and then putting it into a spreadsheet. The village found this process to be time-consuming and without much value so will no longer utilize the spreadsheet process.

9) Committee Reports (No motions can be made during reports)

A. Finance Committee – Mike Beecham

Mike stated that he had been working with department heads to get projects together with rough estimates of cost to get the Appropriations ordinance prepared. There will be a Budget Meeting next Tuesday to do some final discussion.

B. Health and Water – Liz Rench

Liz stated that Stan covered quite a bit of water already. She explained that Capital Development money that was not being transferred amounted to \$6,869.20 from July 2017 to April 2019 will be transferred. Money was collected, just not transferred to the Capital Development Fund.

There was a question about how long to keep old water project documentation, as it is taking up a lot of storage space. Attorney Lane Alster said we should probably keep them forever. Clerk stated that she thought State Guidelines were 20 or 25 years after completion and loans were paid off.

C. Liz said that Bill Hodges asked to be on the call out list for the water tower. She spoke with IRWA and they are checking to see where someone can go to take the certification test. There aren't any junior colleges in this area that offer the course. Liz thought it was one night a week for 6-8 weeks. She will keep looking into it. Fritz is first, Will Monks is second and Harvey

is third, so we are covered.

D. Liquor – Carl Bishop

Nothing to report

E. Streets and Alleys – Rodney Smith

Rodney apologized for the mess around town. He stated that he is trying to get the front yard area around Alice Dailey's house straightened around. He spoke with the telephone company and they are going to move the pole so the ditch can be widened. He said there aren't going to be many ditches that don't need something done to them. We need to mow first to see the ditch and then see what needs to be done. He said both sides of First Street need to be done.

He also stated that he's trying to get Monk's Lane straightened out and that Vickie Lynn is washed out too. We need to get repairs done so we can get ready to sealcoat.

He said they had decided to pass on doing anything about the road on W. First until we get the water situation cleared up. He said he should have a better idea by Friday or Monday of what we can do next year.

There was discussion about needing a bigger tube in the alley behind Herrold's. Rodney stated that wasn't going to be a priority right now since the tubes are clean, but he would eventually like a bigger tube there.

There was a lot of discussion about residents needing to be responsible for keeping brush and trash out of the ditches and drains. There is also a problem with the railroad cutting brush and leaving it, which is causing backups. Village attorney, Lane Alster stated he needs to know what is needed and then we can figure out how to go about getting it done. He will take a look at the problem area by the railroad after the meeting. Alice Dailey asked why W. First street from Highway 24 to Powell Rd. can't be mowed. Rodney said that when they cut the brush back, they are going to go all the way to Powell Road.

F. Zoning and Code Enforcement – Harvey Stidham

Harvey wasn't at the meeting. Patti Monks stated they need to have a

meeting to deal with some concerns.

10) Mayors Report – Carl Bishop

Mayor Bishop said that Water and Streets and Alleys are doing a good job. They are doing what they should be doing.

11) New Business

A. Service Agreement for water tower painting-Greene & Bradford – Liz & Harvey – The service agreement is the same...it is only for the water tower plan that the village requested for the project. There is a different project number assigned to separate it from other things the village has to have done.

B. Tractor Lease – Rodney Smith

Rodney explained that he had checked into getting a small tractor with an end-loader bucket and mower to make it more efficient to getting potholes filled and doing our own mowing instead of paying someone. It can be stored in the back of the hall. The lease is for 150 hours for \$3,000 and includes all maintenance. Over 150 hours would be billed at \$10/hr. We also get a new tractor every year. He also said he was thinking about getting a rear blade for it to do our snow removal at the hall. Will and Fritz are willing to do it and it would be a big savings, especially after the prices of mowing last year. It's just a bit bigger than a garden tractor so is easy to learn to operate. Rodney will check into a rider to cover it with our insurance which will be cheaper than getting it through John Deere. He said if this works out well, or doesn't, after the year is up if we need a bigger one, we can one. We can try this one for a year and see how it works instead of getting something more than we need. Mark Foust asked about getting a backhoe attachment and Rodney didn't think we wanted the liability for that. He has a new contractor doing some work around town and wants to see how he works out. This should save some on our ditch work.

Mike Beecham made a motion that we accept the lease agreement for a tractor from Cross Implement for \$3000/year and was seconded by Patti Monks. Votes – Yes – Mike Beecham, Mark Foust, Patti Monks, Liz Rench, and Rodney Smith. No – 0. Motion carried.

C. Streets & Alleys – Approval of projects – Rodney Smith
Table until after budget meeting.

D. Credit Card Signatures:

Removing – Mark Brining and Harvey Stidham

Adding – Liz Rench and Rodney Smith

Mike Beecham made a motion to remove Mark Brining and Harvey Stidham from the credit card and to add Liz Rench and Rodney Smith as authorized signatures. Votes - Votes – Yes – Mike Beecham, Mark Foust, Patti Monks, Liz Rench, and Rodney Smith. No – 0. Motion carried.

E. Credit Card – Raising limit from limit from \$1500 to \$2500

Mike Beecham made a motion to increase the limit on the credit card from \$1500 to \$2500 and was seconded by Mark Foust. Votes – Yes – Mike Beecham, Mark Foust, Patti Monks and Rodney Smith. No – Liz Rench. Motion carried.

F. Ordinance 2019-06-12-01 - Raising turn-on rates for water

This ordinance will raise the amount due when water is turned off for non-payment from \$25.00 to \$50.00. Patti Monks made a motion to approve Ordinance 2019-06-12-01 and was seconded by Liz Rench. Votes - Votes – Yes – Mike Beecham, Patti Monks, Liz Rench, and Rodney Smith. No – Mark Foust. Motion carried.

G. Damages and action needed by County to the Village of Mapleton – Mayor

Mayor stated he had talked with the County (Mark) and he said whatever we need to have cleaned up they would clean up. He stated that the county has done a nice job on cleaning up the mud from the roads and they are working on Mapleton Road to repair the damage to the shoulder. He also said the county knows there is a water issue and they don't have enough money to put in bigger culverts on the corner of Mapleton Road and W. First Street. They will have them cleaned out and then look at the situation.

H. Park District clearing brush and leaving in ditches – Mayor

Mayor Bishop said he talked to the park district and they say they're not putting anything in the ditches, that is homeowner's who are doing it. Home owners need to be advised of the problem, especially people up on Powell Road where it washed down and it all comes down to us. They are in Peoria County, not in the Village. This is the third time since 1975 this has happened. Alice Dailey said there is so much brush and trees up there that are going to come down and make a bigger mess with the next rain.

1st Quarter Appropriations Ordinance – Motion to authorize during 1st Quarter – spend based on last year's ordinance – Mike made a motion that pending passage of the annual appropriation ordinance for the current fiscal year, all department heads and all

other separate agencies of the Village be authorized to make necessary expenditures upon the basis of the appropriation of the preceding fiscal year, as authorized under Section 8-1-7 of the Illinois Municipal Code. He was seconded by Liz Rench. Votes – Yes – Mike Beecham, Mark Foust, Patti Monks, Liz Rench, and Rodney Smith. No – 0. Motion carried.

12) EXECUTIVE SESSION pursuant to Section 2(c)(1) of the Open Meetings Act for purposes of discussing the employment, discipline, performance, or dismissal of specific employees of the Village.

13) Announcements

Patti Monks asked about the purchase of Neighborhood Watch Signs that were approved at the June meeting. Clerk reminded her that she was to supply the catalog to order from. Patti said she would get the information for the clerk.

Patti also brought up the issue of extended post office hours and stated she will be working with Lake Camelot residents to see what they could do.

Attorney Lance Alster answered a previous question by Liz regarding Records Retention and clerk explained that there is a process in place for documents that need to be destroyed or retained.

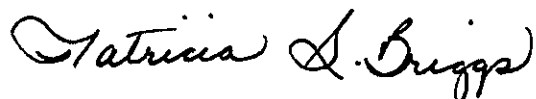
14) Additional Business if any

Liz Rench shared that the remodel of the office came in at \$2,785.26, which was under the \$3,000 budget approved. She invited residents to see what had been done after the meeting.

15) Adjourn Open Session

Liz Rench made a motion to adjourn and was seconded by all trustees. Meeting adjourned at 8:45 pm.

Recorded and transcribed by Patricia Briggs, Village Clerk.



Approved by the Board of Trustees on July 10, 2019