

Village of Mapleton
REGULAR BOARD MEETING MINUTES

Wednesday, January 12, 2021

6:00 p.m.

This meeting to be recorded.

Approved 9 Feb 2022

1) Call to Order at 6:00 pm by Mayor Liz Rench

2) Roll Call:

In attendance: Liz Rench, Mayor; Trustees: Bill Hodges; Diana Merritt, Rodney Smith, Harvey Stidham (6:30 pm) and Andrew Wallen. Absent, Sarah Wambold. Also attending: Clerk, Pat Briggs; Treasurer, Rhonda Hodges; and Attorney Lane Alster. A Quorum was present.

3) Pledge of Allegiance to the Flag

4) Approval of Minutes

a) Minutes from regular Board Meeting December 8, 2021

Bill Hodges made a motion to approve December 8 Board Meeting Minutes and was seconded by Diana Merritt. Viva Voce vote was unanimous for approval.

b) Minutes from Committee Meeting January 6, 2022

Diana Merritt made a motion to approve January 6 Committee Meeting Minutes and was seconded by Andrew Wallen. Viva Voce vote was unanimous for approval.

5) Approval of Bills and Correspondence

a) December 9, 2021 through January 12, 2022

Bill Hodges made a motion to approve Bills and Correspondence and was seconded by Diana Merritt. Viva Voce vote was unanimous for approval.

6) Approval of Treasurer's Report

Andrew Wallen made a motion to approve the Treasurer's Report and was seconded by Andrew Wallen. Viva Voce vote was unanimous for approval.

7) Public Comments

Residents who wish to speak should raise their hands to be recognized. All comments should be pertinent to items on the agenda and shall be limited to three (3) minutes.

a)

8) Old Business

a. Bar/Restaurant/Gaming that wants to annex into the village

Apparently property owner is waiting for Covid to subside before continuing on with any plans.

b. New chairs for board meetings (for trustees)

Discussion at the committee meeting on January 6 to purchase 10 chairs for board meetings. These will be purchased from Sam's Club.

Bill Hodges made the motion to purchase 10 chairs and was seconded by Andrew Wallen. Viva Voce vote was unanimous.

9) Committee Reports (No motions can be made during reports)

a) Finance Committee – Andrew Wallen

Andrew shared that we had received a letter from Illinois Department of Revenue that \$19,146.07 was erroneously distributed to the village that has to be repaid in monthly installments of around \$800 for 24 months due to a credit that was issued to a taxpayer.

b) Health & Water – Bill Hodges

Bill shared the results of the yearly Booster Station Meter Readings and the amount billed to residents and paid to T-L Water. Average loss was 2.55 for the year.

c) Liquor – Liz Rench

d) Streets & Alleys – Rodney Smith

Rodney said he had an application for a younger person to help around the village.

Rodney will figure out how many culverts are needed so they can be purchased with the money received under the American Rescue Plan.

e) Zoning and Code Enforcement – Harvey Stidham

Village attorney was in touch with the mortgage holder for the Main Street property that is in dangerous condition and has been abandoned. The mortgage holder proposed that they relocate the junk in the front exterior to the backyard; clear out the overgrowth and weeds, repair the fence and drain the pool. The board discussed this and felt it was a fair proposal for now. It will take many months for the mortgage holder to gain title to the property and be able to complete repairs and cleanup. They will have to serve the owner by publication which will probably be June. This is a good start and we'll continue the hearing until April and revisit where everything is and keep our expenses down.

Clerk has sent invoices to the property owner and the tenant on Spring Street invoicing them \$100 each, per day until the violations are remedied. An accumulative invoice will be sent each week for one month and if it is not resolved it will be taken to court.

10) Mayor's Report – Liz Rench

Liz stated that she feels we're doing a lot to get the village cleaned up and improved.

11) New Business

a) American Rescue Plan (giving credit of \$100 per resident water account?)

After a brief discussion, Diana Merritt made a motion to give all residential water accounts a \$100 credit for the month of February and was seconded by Bill Hodges. Viva Voce vote was unanimous. (This does not apply to garbage customers; commercial or industrial accounts.) Approved

b) Person for monthly cleaning @ \$50/month

Liz would like to hire someone on a monthly basis to clean the hall. Sweep and mop the floors; clean the kitchen and bathrooms; wash windows and doors (weather permitting) and generally keeping the hall clean. She suggested \$50 a month but it was discussed that \$75 might be more fair. It was also determined that paying by the hour was not a good idea. Clerk will put a notice in the Newsletter.

c) Easter Egg Hunt – Diana Merritt

After a brief discussion it was decided that since the park district does this, as well as Kingston Mines and Glasford, that we probably don't have enough children to make it worthwhile.

d) Clerk - Comp time and/or contract (cellphone rollover after hours)

There was a brief discussion about whether to put clerk on a contract or to provide comp time for duties outside of regular work hours. Clerk explained that she felt it was a win for the village if she took comp time instead of being paid. Andrew felt it worked better for the village as well.

Discussion about call forwarding the office phone to the cellphone concluded that it was probably easier for the clerk to do so instead of having to call in to the office several times a day to retrieve messages.

Clerk stated she would answer calls when available, but would let them go to voice mail and respond when she was able to. She will track number of calls and time spent to add to comp time. Comp time will be tracked on her monthly payroll. She explained that other than working on events, she doesn't accrue that much time that it should be an issue.

e) Refrigerator/Stove where to purchase (locally or Amazon)

Board felt that the money should be to purchase appliances locally since that is the intent of the American Rescue Plan. Clerk had received approval for purchase of refrigerator if we were planning to do a food pantry/bank. Clerk has started getting information about the program. Diana Merritt volunteered to do some research on best prices for a refrigerator and a larger stove. Andrew pointed out that we have around \$6000 left of the current ARP money that can go for the purchase of appliances.

f) Video Gaming raise per machine license (Progressive increase per year)

After discussing Bill Hodges made a motion to raise the fee to \$50 per machine per year to be revisited each year and was seconded by Andrew Wallen. Viva Voce vote was four for and one against. This was approved.

g) Fireworks license fees increase from \$1500 to ????

Harvey Stidham made a motion to increase the application fee for Fireworks sales from \$1500 to \$2000 this year and was seconded by Bill Hodges. Viva Voce voice was unanimous. Approved. Clerk to notify applicants.

h) Purchase Four more 6' tables and one 4' table

It was pointed out that the tables are 8', not 6' and that it would be useful to have two 4' tables instead of just one. Diana Merritt made a motion to purchase four 8' tables and two 4' tables and was seconded by Rodney Smith. Viva Voce voice was unanimous. Approved.

i) Cost to have new clerk laptop set up

Clerk explained that she was having difficulties understanding the technical requirements for a docking station and that she could use help in getting drivers installed for her label writer and Scanner. Harvey made a motion to approve up to \$400 for a docking station and \$100 for someone to help setup the laptop. Bill Hodges seconded. Viva Voce voice was unanimous. Approved.

Bill Hodges made a motion to adjourn the Board Meeting and go into Executive Session and was seconded by Harvey Stidham. Viva Voce vote was unanimous. Meeting adjourned at 7:08 pm.

12) Executive Session (If needed) pursuant to Section 2(c)(1) of the Open Meetings Act for purposes of discussing the employment, discipline, performance, or dismissal of specific employees of the Village.

Call to Order at 7:10 pm by Mayor Liz Rench

Roll Call:

In attendance: Liz Rench, Mayor; Trustees: Bill Hodges; Diana Merritt, Rodney Smith, Harvey Stidham (6:30 pm) and Andrew Wallen. Absent, Sarah Wambold. Also attending: Clerk, Pat Briggs; Treasurer, Rhonda Hodges; and Attorney Lane Alster. A Quorum was present.

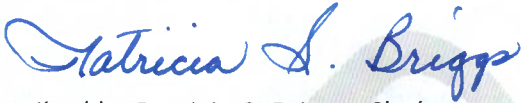
13) Announcements

Rhonda Hodges stated she had passed out W-2's to the Board and employees.

14) Additional Business if any

15) Adjourn Open Session

Bill Hodges made a motion to adjourn and was seconded by Andrew Wallen. Viva Voce vote was unanimous and meeting was adjourned at 7:20 pm.



Transcribed by Patricia S. Briggs, Clerk

VILLAGE OF MAPLETON BOARD MEETING

January 12, 2022

ATTENDANCE		Motion: Billing Hodges made a motion to approve Minutes from Board Meeting December 8, 2021 and was seconded by Rodney Smith.		Motion: Diana Merritt made a motion to approve Committee Meeting Minutes from January 6, 2022 and was seconded by Andrew Wallen.	
Quorum Present? YES		Present	Absent	Ayes	Nays
MAYOR		MAYOR		MAYOR	
Liz Rench	X	Liz Rench			Liz Rench
TRUSTEES		TRUSTEES		TRUSTEES	
Bill Hodges	X	Bill Hodges		X	Bill Hodges
Diana Merritt	X	Diana Merritt		X	Diana Merritt
Rodney Smith	X	Rodney Smith		X	Rodney Smith
Harvey Stidham	X	Harvey Stidham	6:30 pm		Harvey Stidham
Andrew Wallen	X	Andrew Wallen		X	Andrew Wallen
Sarah Wambold		Sarah Wambold	X		Sarah Wambold
Pat Briggs – Village Clerk	X				
Rhonda Hodges, Treasurer	X				
Attorney, Lane Alster	X				
		APPROVED		APPROVED	

VILLAGE OF MAPLETON BOARD MEETING

January 12, 2022

Motion: Bill Hodges made a motion to accept Bills & Correspondence and was seconded by Diana Merritt.			Motion: Andrew Wallen made a motion to accept the Treasurer's Report and was seconded by Rodney Smith.			Motion: Bill Hodges made a motion to purchase 10 task chairs for board meetings and was seconded by Andrew Wallen		
	Ayes	Nays		Ayes	Nays		Ayes	Nays
MAYOR			MAYOR			MAYOR		
Liz Rench			Liz Rench			Liz Rench		
TRUSTEES			TRUSTEES			TRUSTEES		
Bill Hodges	X		Bill Hodges	X		Bill Hodges	X	
Diana Merritt	X		Diana Merritt	X		Diana Merritt	X	
Rodney Smith	X		Rodney Smith	X		Rodney Smith	X	
Harvey Stidham			Harvey Stidham			Harvey Stidham		
Andrew Wallen	X		Andrew Wallen	X		Andrew Wallen	X	
Sarah Wambold			Sarah Wambold			Sarah Wambold		
APPROVED			APPROVED			APPROVED		

VILLAGE OF MAPLETON BOARD MEETING

January 12, 2022

Motion: Diana Merritt made a motion to give all residential water customers a \$100 credit in February from American Rescue Plan and was seconded by Bill Hodges.			Motion: Bill Hodges made a motion to increase the video gaming license per machine to \$50 per year and was seconded by Andrew Wallen.			Motion: Harvey Stidham made a motion to increase the application fee for the sale of fireworks to \$2000 per year and was seconded by Bill Hodges.		
	Ayes	Nays		Ayes	Nays		Ayes	Nays
MAYOR			MAYOR			MAYOR		
Liz Rench			Liz Rench			Liz Rench		
TRUSTEES			TRUSTEES			TRUSTEES		
Bill Hodges	X		Bill Hodges	X		Bill Hodges	X	
Diana Merritt	X		Diana Merritt		X	Diana Merritt	X	
Rodney Smith	X		Rodney Smith	X		Rodney Smith	X	
Harvey Stidham	X		Harvey Stidham	X		Harvey Stidham	X	
Andrew Wallen	X		Andrew Wallen	X		Andrew Wallen	X	
Sarah Wambold			Sarah Wambold			Sarah Wambold		
APPROVED			APPROVED			APPROVED		

VILLAGE OF MAPLETON BOARD MEETING

January 12, 2022

Motion: Diana Merritt made a motion to purchase four (4) 8' tables and two (2) 4' tables for the hall and was seconded by Rodney Smith.			Motion: Harvey Stidham made a motion to purchase a docking station for the office laptop for up to \$400 and to pay \$100 for having the laptop set up. Seconded by Bill Hodges.			Motion: Bill Hodges made a motion to adjourn to go into Executive Session and was seconded by Harvey Stidham.		
	Ayes	Nays		Ayes	Nays		Ayes	Nays
MAYOR			MAYOR			MAYOR		
Liz Rench			Liz Rench			Liz Rench		
TRUSTEES			TRUSTEES			TRUSTEES		
Bill Hodges	X		Bill Hodges	X		Bill Hodges	X	
Diana Merritt	X		Diana Merritt	X		Diana Merritt	X	
Rodney Smith	X		Rodney Smith	X		Rodney Smith	X	
Harvey Stidham	X		Harvey Stidham	X		Harvey Stidham	X	
Andrew Wallen	X		Andrew Wallen	X		Andrew Wallen	X	
Sarah Wambold			Sarah Wambold	X		Sarah Wambold		
APPROVED			MOTION PASSED			ADJOURNED AT 7:08 PM		

VILLAGE OF MAPLETON BOARD MEETING

January 12, 2022

Open Session Resumed at 7:20 pm			Motion: Bill Hodges made a motion to adjourn and was seconded by Harvey Stidham.		
ROLL CALL					
	Present	Absent			
MAYOR			MAYOR		
Liz Rench	X		Liz Rench		
TRUSTEES			TRUSTEES		
Bill Hodges	X		Bill Hodges	X	
Diana Merritt	X		Diana Merritt	X	
Rodney Smith	X		Rodney Smith	X	
Harvey Stidham	X		Harvey Stidham	X	
Andrew Wallen	X		Andrew Wallen	X	
Sarah Wambold			Sarah Wambold		
			MEETING ADJOURNED AT 7:22		

